



TOWN OF BOXBOROUGH Meeting Minutes

Boxborough Agricultural Commission Meeting Minutes for December 13, 2022

Approved on January 10, 2023

The Agricultural Commission held its monthly meeting on December 13, 2022. The Chair called the meeting to order at 7:32 PM in the Grange Room at Town Hall, 29 Middle Road, Boxborough.

Members present: Owen Neville, Chair; Kathie Becker, Vice-Chair; Bryon Clemence, Clerk; Margaret Delano; John Neyland

Members absent: None

Others present: Liz Markiewicz, Chair, Boxborough Conservation Commission

1. Review and approve minutes: The Commission approved the minutes of November 22, 2022, as amended, by a vote of 5 to 0 (moved by Neyland, seconded by Becker).

2. Public participation: None

3. Correspondence. Updates for Town Report are due January 12, 2023; Neville to draft for the next meeting. Delano reported on Asian Longhorn Beetle. Other correspondence noted below.

4. Community events. Neville reported there was no flyer yet for the Grange gardening talk.

5. 95/105 Sargent Road. The Commission reviewed the Memorandum of Understanding (MOU) and disputed its language for the dispute resolution section. Clemence noted the amount of work the Commission was taking on, and Becker noted a consultant may be needed. Commission members signed the quitclaim deed, except the Chair who will sign it later before a notary public.

6. Open Space and Recreation Plan (OSRP). The town's consultant and the Conservation Commission Chair requested a letter of support. Neville discussed changes in the plan with the Town Planner: it went to the state reviewer, who responded with changes, and it may be too late for our changes. The Town Planner reported later that a letter wasn't needed from the Agricultural Commission, but comments could be submitted to him, and the Commission reviewed comments suggested by Clemence via email. Delano noted a need to monitor other boards. The Commission voted not to provide a letter by a vote of 5 to 0 (moved by Becker, seconded by Clemence).

List of documents and other exhibits. Draft meeting minutes for November 22, 2022; OSRP email from Clemence to the Commission; and for 95/105 Sargent Road: draft MOU, proposed edits to MOU (2), letter from Massachusetts Division of Conservation Services to Town Clerk.

The next meeting is scheduled for Tuesday, January 10, 2023 at 7:30 PM, at Town Hall.

The meeting adjourned at 9:40 PM by a vote of 5 to 0 (moved by Neyland, seconded by Delano).

Respectfully submitted,
Bryon Clemence, Clerk