



## TOWN OF BOXBOROUGH Meeting Minutes

### Boxborough Water Resources Committee Meeting Minutes for October 24, 2023

Approved, November 28, 2023

The Boxborough Water Resources Committee (WRC) held its monthly meeting on October 24, 2023, via the Zoom application. The Chair called the meeting to order at 7:38 PM.

**Voting members present:** Les Fox, Chair; Bryon Clemence, Clerk; Janet Keating-Connolly; Bryan Lynch; John Markiewicz; Dave McKiernan; Stephen Schmitt (by phone).

**Voting members absent:** None.

**Non-voting members present:** John Neyland (8:55 PM).

**Others present:** Cassie, Boxborough News.

**Public participation:** None.

**1. Review and approve minutes.** The Committee approved the minutes of September 12, 2023, amended, by a roll call vote of 7 to 0, (moved by Markiewicz, seconded by McKiernan).

**2. Correspondence and website updates.** Comments from the Sustainability Committee are discussed under item 3 below. Clemence had sent an editorial from the Boston Globe concerning private wells; it mentioned Boxborough, and the Committee discussed some of the water quality issues. McKiernan asked whether a form letter on the website was still necessary; Fox said no, and he would ask the Town Clerk to take it down.

**3. Update and discussion of Request for Proposals (RFP) scope, inputs received, etc.** Fox shared comments from the Sustainability Committee, and Clemence provided an update, including the need for someone to take the lead completing the next steps before it can go out to bid. McKiernan to get input from the Board of Health Chair and the Town Administrator, and he said the Economic Development Committee Chair would get back to him. Keating-Connolly said she had spoken with the Chair of the Planning Board and one other member. Markiewicz asked if a presentation was needed at Fall Town Meeting. He suggested people may question why a prior appropriation wasn't spent, and Keating-Connolly noted that data from one well would not have been useful and the WRC had decided to step back and reassess the town's needs. Neyland provided input from the Economic Development Committee, and he will have the minutes forwarded. Fox suggested posting comments on the WRC webpage.

**4. Littleton Water Department (LWD) water line update: special legislation.** Fox reported that special legislation had been filed. It reflects the Intermunicipal Agreement (IMA), but is missing restrictions on water use that are in the IMA, and he will let the Town Administrator know. Special legislation outlasts the IMA, which is good for 25 years. Clemence asked why it seemed to treat customers in Boxborough differently from those in Littleton with respect to supplying new users. McKiernan said he would bring this up with the Town Administrator the following day.

**5. MWRA MetroWest expansion study update.** Fox indicated that Boxborough may be able to leverage MWRA connections to Littleton or Acton. Clemence thought towns without existing infrastructure, such as Boxborough, seemed to be falling through the cracks, and Fox suggested Stow was another. Markiewicz said he could reach out to the Town Administrator in Stow.

**6. Planning Board updates on Lincoln Property and Adams Place.** Keating-Connolly reported that the Planning Board approved Lincoln Property's permit application with conditions (which froze previous zoning requirements), and it did not approve the Adams Place application (and previous zoning requirements were not frozen). A new well location for Lincoln Property must be approved by the Board of Health, and Lynch said the state would issue the primary permit.

**7. Future meeting schedule and venue.** The next meeting was scheduled for Tuesday, November 28, 2023, at 7:30 PM, via Zoom.

**8. Adjourn.** The meeting adjourned at 9:08 PM on a roll call vote of 7 to 0 (moved by Keating-Connolly, seconded by Lynch).

**List of documents and other exhibits used at the meeting.** Draft meeting minutes for September 12; draft RFP; RFP comments from the Sustainability Committee.

Respectfully submitted,

Bryon Clemence, Clerk