



**TOWN OF BOXBOROUGH
Minutes
Boxborough, MA 01719**

BOARD/COMMITTEE: Boxborough Finance Committee

DATE: Tuesday, October 18, 2022

TIME: 7:00PM

PLACE: hybrid

In attendance:

Becky Neville, Maria Neyland, Gary Kushner, Tony Newton
Keshava Srivastava-remote, Priya Sundaram-remote

Missing: none

Other:

Meeting called to order by the Chair at 7:00 PM

Priya-present, Keshava-present, Gary-present, Becky-present, Tony-present, Maria-present

Minutes for October 3 reviewed by the FinCom

No updates per board

Becky moved to approved and Priya seconded

Priya-aye, Keshava-aye, Gary-aye, Becky-aye, Tony-aye, Maria-aye

Approved 6-0

citizen comments - none

reserve fund transfer for \$2,500 for Steele farm roof for \$800; fire department for \$800, Town
Hall building sign repairs for \$900

Priya moved and seconded by Tony

Priya-aye, Keshava-aye, Gary-aye, Becky-aye, Tony-aye, Maria-aye

Approved 6-0

EDC 4-1 and Treasurer Collector 4-1 by the Select Board

The consultant funding was pulled

A new late bill for Mead Talerman and Costa LLC for \$2,835 for land use attorney

This item made the warrant prior to going to print on October 18, 2022



Becky moved to approve article 1 as printed in the warrant and Tony seconded Priya-aye, Keshava-aye, Gary-aye, Becky-aye, Tony-aye, Maria-aye
Approved 6-0

Becky reported on the personnel admin plan and indicated that there is concern of a 13% increase. Concern on the "at least 5%". Why the rush and not waiting for ATM. The input from the Personnel board was not included. Might consider requesting Pass over and wait for ATM. The FinCom will not vote until the meeting at STM at Blanchard. Becky asked again about the legal fees.

To date we have not spent any funds for legal fees (budget 151). Town accountant had not received any bills until October 18 from June 30. Will need documentation prior to November 1 meeting or need to reconsider article 4. The interim TA did send back a bill asking for clarification.

The new TA starts on November 7. From 8:30 to 10:30AM there is a meet and greet at Town Hall.

Tony asked a question about the budget.

FinCom point of view, by October 15 we are supposed to provide a point of view. FY23, was level services, restoration of funding removed at ATM for police, office space set up for TH, COLA, non-union personnel and format. For FY24, a limit on percent increase for the budget with level service. Gary does not support a level funding as we need one additional EMT/FF per the previous ATMs. The FinCom members expressed their opinion on 1 additional headcount. The addition would be a warrant article if the Select Board approved. The budget would be level funded. Recommended zero based budgeting for each department by Starting at \$0 and build the budget. Consider creating a fund for yearly assessment or yearly warrant articles. The FinCom would like the same format with at least 4 years of history and some prefer 5 years.

Gary and Priya will send out the capital letter for next week.

Budget Saturday is set for January 7 and capital Saturday is February 4.

Joint school committee meeting on October 25 at 5:30 to include Select Board and FinCom. To cover finance viewpoints. Level services. The FinCom will request a separate day to review the school committee budget than on Budget Saturday. The TA should be part of the contract review. The schools are going through the contracts this year. Would like the total compensation package associated with market feedback. CPIU was 6% this month.

Executive session

Vote to reconvene to Executive Session discussion with respect to Strategy with respect to Collective bargaining negotiations (BPPFA, Local 4601; MassCOPS, Local 200 & MassCOPS, Local 200A; and



UPSE, Local 424M, Unit MA Div.125), per C30A §21 (a) subsection 3, and to adjourn from executive session Note: The Chair shall note that to discuss in open session may have a detrimental effect on the negotiating position of the Board.

Priya-aye, Keshava-aye, Gary-aye, Becky-aye, Tony-aye, Maria-aye

Approved 6-0

Executive Session pursuant to G.L. c. 30A, § 21, Purpose 7 (to comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements – the Open Meeting Law, G.L. c. 30A, § 22) – review and approve executive session meeting minutes from meeting 9/27/22 and vote to determine whether continued non-disclosure is warranted or if they may be released to requestor.

Priya-aye, Keshava-aye, Gary-aye, Becky-aye, Tony-aye, Maria-aye

Approved 6-0

Becky moved and Gary Seconded the second purpose

Priya-aye, Keshava-aye, Gary-aye, Becky-aye, Tony-aye, Maria-aye

Approved 6-0

adjourn to executive session at 8:28PM

Exhibits used:

Minutes for October 3

STM warrant articles

Budget vs. expenditures

FY23 budget

Next meetings:

October 25 joint school, Acton SB, Boxboro SB, Acton FinCom, Boxboro FinCom

November 1

November 15, STM

December 6

December 20

January through May each week



RFT tracker

Item	description	Amount	Start at \$150,000	comments
Town Administrator	increase to contract for salary, benefits	\$37,500	\$112,500	Approved at September 27 2022 meeting
DPW	Increases for DPW	\$2,500	\$110,000	Increase for Steele farm roof for \$800; fire department for \$800, Town Hall building sign repairs for \$900