



## BOXBOROUGH COMMUNITY PRESERVATION COMMITTEE

29 Middle Road, Boxborough, Massachusetts 01719

Phone: (978) 264-1723 · Fax: (978) 264-3127

www.boxborough-ma.gov

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### Community Preservation Committee (CPC)

October 7, 2021

(Approved 11-4-2021)

Remote (Zoom) Meeting, Open to the Public  
Pursuant to Executive Order of March 12, 2020

Votes on All Motions Are by Roll Call

#### MEMBERS PRESENT:

Dennis Reip, Chair, Conservation Commission  
Hugh Fortmiller, Clerk, At-large  
Hilary Greven, Recreation Commission  
Rita Gibes Grossman, Vice Chair, At-large  
John Neyland, Agricultural Commission (Arr. 7:50 PM)  
Alan Rohwer, Historical Commission  
Priya Sundaram, Finance Committee  
Ron Vogel, Housing Board

#### MEMBERS ABSENT:

Robin Lazarow, Planning Board

#### EXOFFICIO MEMBERS PRESENT:

Simon Corson, Town Planner

#### EXOFFICIO MEMBERS ABSENT:

Wes Fowlks, Select Board Liaison

#### VISITORS:

Owen Neville, Cemetery Commission

#### HANDOUTS:

- Agenda for October 7, 2021
- Draft of CPC Minutes from September 2, 2021
- Cemetery Commission Preliminary Application for CPA Funding

**7: 35 PM** – After confirming the presence of a quorum (seven members present; eight members at 7:50 PM), Chair Dennis Reip called the meeting to order.

**1. Review and Approval of Minutes from September 2, 2021.** Dennis **moved** to approve the minutes as written. Rita **seconded** the motion. **VOTE:** Unanimous, 7-0.

**2. Approval of Community Preservation Coalition Annual Membership Fee.** Dennis **moved** to approve the payment of \$875. Ron **seconded** the motion. **VOTE:** Unanimous, 7-0.

**3. Correspondence and New Business:** Dennis noted the receipt of an email from Community Preservation Coalition inviting CPC members and others to “CPA Bootcamp: An Online Training for Those New to CPA, Thursday, October 28 at 7 PM.” **ACTION:** Hugh will email a copy of the invitation to CPC members and others on the CPC mailing list.

**3. Discussion of Cemetery Commission’s Preliminary Application.** Cemetery Commission member Owen Neville explained that the application for \$9,500 was the Commission’s third request for CPA funding under the aegis of “Historic Resources”; funds for one other phase of the work came from approval of an article at Town Meeting. Owen thinks the Final Application for FY 2022 will be for restoration work in general. After completing restoration work in North Cemetery, if enough money is available, work will begin in the oldest part of South Cemetery. Alan reported that at its next meeting, the Historical Commission will very likely approve the Cemetery Commission’s Final Application. Dennis noted that the CPC has approved applications for Cemetery restoration in the past and will be quite certain to do so again. Owen reported that next year the Commission will most likely seek CPC help with another phase of restoration. Dennis asked for member comments regarding the Preliminary Application. Ron voiced approval. Hugh approved and said this would be a good year to ask for more funds if they could be used. Priya voiced approval. Rita asked if the Commission would ask for new bids or continue with the same contractor; Owen replied that the present contractor is doing “excellent” work and will continue. Hilary and John added their voices to the positive consensus.

**4. Discussion of Other Possible Applications for FY 2022:** Dennis reported that no other Preliminary Applications had been submitted and **Final Applications are due October 28, 2021**, although the CPC is willing to consider late applications as long as they can be processed before Annual Town Meeting deadlines for completed ATM articles. Dennis reported that as in the past the Conservation Commission will submit an application for \$10K for the **Conservation Trust Fund**. Ron reported that the Housing Board will ask for a contribution to the **Housing Trust**, and the Housing Board will submit the usual application for **Rental Assistance**. Dennis reported that Robin Lazaro asked if Town organization applying for American Rescue Plan Act (ARPA) funding might eligible for CPA funding. Simon replied that once the ARPA applications have been processed, some may shift their requests to the CPC. **ACTION:** Simon will look to see if any of the **ARPA projects** might consider bringing their needs to the CPC. Rita does not see any land preservation projects on the horizon. Dennis reports that Steele Farm may apply next year. Hilary reports that the Recreation Commission may also apply for CPC funding next year.

**5. Other Business.** Rita asked if anyone has heard talk about the possibility of increasing the Town’s contributions to CPA funds above the present contribution of one percent. No one has. John observed that it would be a “tough sell” right now, but might be of interest in the future.

**NEXT MEETING: THURSDAY, NOVEMBER 4, 2021, 7:30 PM.** The meeting will focus on a review of at least three final applications, the arrangement for public hearings on December 2, 2021, and any feedback from the “CPA Bootcamp” on October 28, 2021.

There being no further business, Rita **moved** to adjourn the meeting; Priya **seconded** the motion.  
**VOTE:** Unanimous, 8-0.

**Dennis adjourned the meeting at 8:03 PM**

Respectfully Submitted,  
Hugh Fortmiller, Clerk