

ACTON BOXBOROUGH CULTURAL COUNCIL

Meeting Minutes

October 4, 2022

7:30pm

REMOTE MEETING

Present: Jin Yang, Hongbing Tang, Ben Davies, Brijesh Singh, Eddy Zhao, Maria Paunescu

Absent: Beth Hydak, Nancy Savage

Public Attendees: Mary Hurley (observer as potential member)

Opening: Chair Jin Yang opened the meeting at 7:46pm.

Regular Business

1. Public Comments: Mary Hurley was in attendance as a possible future member of the Council.
2. Review/approve meeting minutes from September 6, 2022.
Brijesh Singh made a motion to approve the minutes. Ben Davies seconded the motion. Motion passed unanimously.
3. Treasurer's Report
Brijesh Singh presented FY 2022 Treasurer's Report. \$6895 left to disperse. We are covered for finances for this year. Brijesh will work on getting finances reading for FY 2023. Jin Yang motioned to approve the Report. Hongbing Tang seconded the motion. Motion passed unanimously.
4. Film Advisory Group Update
Group will meet late October.

New/Special Business

1. Membership
 - a. Potential new members: Mary Hurley, who has submitted application to Acton Town Hall, waiting to hear back from them. Jin will follow up.
2. Grant Season
 - a. Discussed timeline
 - i. Oct. 17, 2022: LCC application deadline, Treasurer to complete first and second section of financial report. Review of grants begins, granting criteria are on the MCC grant cycle portal.

- ii. All members need to complete disclosure form (since there are ABCC members applying for grants), anyone applying must also submit exception form. Acton forms must be submitted in person (to be checked), Boxborough can be submitted via email.
 - iii. November 1, 2022: Grant approval/rejections begins, aim to complete by mid-December.
 - iv. Jan. 17, 2023: Deadline for Chair to complete annual report.
- b. Discussion regarding age restrictions for applicants: there appear to be none.

3. Farmers Market 10/9.

- a. The following people volunteered: Maria P, Ben D.

4. Next meeting: November 1, 2022 7:30pm over Zoom.

Consent Items

- 1. None

Meeting adjourned at 8:24pm by unanimous vote.

Respectfully submitted by Ben Davies, ABCC