



**TOWN OF BOXBOROUGH  
Minutes  
Boxborough, MA 01719**

BOARD/COMMITTEE: Boxborough Finance Committee

DATE: Tuesday, October 3, 2022

TIME: 7:00PM

PLACE: zoom only

In attendance:

Becky Neville, Maria Neyland, Gary Kushner, Tony Newton, Remote: Keshava Srivastava, Priya Sundaram

Missing: none

Other: Linda Collins

Meeting called to order by the Chair at 7:03 PM

Tony Newton-present, Gary Kushner-present, Priya Sundaram-present, Keshava Srivastava-present, Becky Neville-present, Maria Neyland-present

Minutes for September 27 reviewed by the FinCom

Corrected the vote from 5-1 to 4-2

Town clerk, change "Becky moved \$500 to \$1,500"

Becky moved as amended and Priya seconded

Tony-aye, Gary-aye, Priya-aye, Keshava-aye, Becky-aye, Maria-aye

Approved 6-0

Gary will send minutes to Maria tonight (October 3, 2022)

No citizen comments

No RFTs

STM warrant reviewed and recommendations discussed and approved

1. Prior year bill for \$4812.84 for the Flerra Tent - free cash  
The Finance Committee recommends as written

Unpaid bill \$4,702.00 from Minuteman, found on October 3 by Jared  
(Treasurer/collector)



Becky moved to approve article 1 as amended to \$9,514.84 and Priya seconded Tony-aye, Gary-aye, Priya-aye, Keshava-aye, Becky-aye, Maria-aye  
Approved 6-0

2. Funding for collective bargaining (A-D) – funded by taxation;

No update from Interim TA

3. Amend the operating budget

Discussion on the stipend for the finance director with updates on the minority opinion. The minority believes that the Select Board should fill the position in collaboration with the Town Administrator.

4. Assessing services and SW for \$30,000; ATM provided \$120,000 in 2021 ATM and will require \$150,000. Free cash

Will add to capital plan and a recurring expense

Potentially create an assessment fund for future years

5. MS-4 permitting for \$57,500 for \$30,000 for permitting, \$15,000 for the ladies locker room and police station and \$12,500 for water resources committee at Harvard sportsman club and requires Town to return property to previous condition including removing the well head

Previously approved and recommendation reviewed

6. Liberty fields supplement for \$175,000 and discussed later in the meeting.

The FinCom recommends this article. Unfortunately, since ATM the costs for construction have increased higher than the original requested amount. Two sets of bids were received, the second set had items that we in Town really wanted and would not receive. By approving this article, we will have a fully functional set of fields. We also want to note to the Town that even with these added funds that additional work will be required in the next 4 to 8 years on the baseball field. This work will be added to the capital plan. The RecCom has a written agreement from a private donor to reimburse the Town for \$50,000 once the Pickleball courts are in place as of December 2023.



7. Sargent road

To see if the Town will spend \$25,000 from certified free cash. For associated costs for surveys, land mgmt. plan, etc. to cover an approved \$400,000 LAND grant. \$275,000 will be required by the Town after using the funds from the Grant.

Becky moved to recommend, and Priya seconded

Tony-aye, Gary-aye, Priya-aye, Keshava-aye, Becky-aye, Maria-aye

Approved 6-0

The FinCom supports the acceptance of the State LAND grant and the funds required prior to receiving the grant. Spending \$25,000 to save the Town the full amount to purchase the Sargent Road property is a good tradeoff for the Town.

8. Economic development for \$10,000 from free cash

Approved Becky's recommendation

9. Planning board consults for \$25,000 for environmental impacts of future developments, water quality, stormwater and traffic.

Potentially to be pulled, but recommendation provided

10. Recodification of the existing zoning bylaw; public hearing is September 26. The warrant will have a link to the bylaw and will not be in the warrant.

Previously approved

11. Planning board for calculating gross floor area of a building with greater than 12 feet height. Would double the area and would impact the space utilized on the property from 10% to 5%. Only for the areas of the building that have 12 feet or more.

Previously voted, FinCom does not recommend



12. Bylaw to align with the storm water by-law and regulations to strike footnote 1,  
planning board voted unanimous in favor  
Previously approved

13. Maximum lot coverage for impervious surfaces, buildings and “structures and  
impervious surfaces”.

con

One member of the FinCom felt that there are issues with water runoff due to  
impervious surfaces. We as a town need to protect the water aquifer refill.

OML dated September 19 and received by the town on September 22 for a violation for failure  
to respond. Interim TA will manage.

September 27 regarding us going in to Executive session. The Town Attorney will respond.  
Becky moved to have the interim TA respond and Gary seconded.

Becky asked for break-down of legal fees by segment (OML, planning board, STM, etc) and  
supported by the town and seconded by Priya

Tony-aye, Gary-aye, Priya-aye, Keshava-aye, Becky-aye, Maria-aye  
Approved 6-0

Becky moved to adjourn and Gary seconded

Tony-aye, Gary-aye, Priya-aye, Keshava-aye, Becky-aye, Maria-aye  
Approved 6-0

Adjourned at 7:49

Exhibits used:

Minutes for September 27

OML violation from town resident

OML violation from town resident

STM draft warrant articles



Next meetings:  
October 18, point of view as hybrid  
November 1  
November 15, STM  
December 6  
December 20  
January through May each week

RFT tracker

Item	description	Amount	Start at \$150,000	comments
Town Administrator	increase to contract for salary, benefits	\$37,500	\$112,500	Approved at September 27 2022 meeting