



TOWN OF BOXBOROUGH Meeting Minutes

Boxborough Water Resources Committee Meeting Minutes for September 12, 2023

Approved, October 24, 2023

The Boxborough Water Resources Committee (WRC) held its monthly meeting on September 12, 2023, via the Zoom application. The Chair called the meeting to order at 7:33 PM.

Voting members present: Les Fox, Chair; Bryon Clemence, Clerk; Janet Keating-Connolly; Bryan Lynch; John Markiewicz; Dave McKiernan; Stephen Schmitt.

Voting members absent: None.

Non-voting members present: John Neyland.

Others present: None.

Public participation: None.

Note: The Committee took agenda items 8, 9, and 10 out of order and deferred discussion of items 2 through 7 to its next meeting, due to lack of time.

1. Review and approve minutes. The Committee approved the minutes of August 1, 2023, as written, by a roll call vote of 6 to 0, with one abstention (moved by Lynch, seconded by Markiewicz).

2. Correspondence.

3. MWRA MetroWest expansion study released.

4. Littleton Water Department (LWD) water line update: MEPA Certificate, Determination of Insignificance, etc.

5. Campanelli update: Connection to LWD, PFAS remediation pilot program.

6. PFAS class action suit update.

7. Update on 1414 Mass Ave and Adams Place.

8. November 6 Special Town Meeting (STM) article(s) discussion and vote – funding for RFP.

a. Note: final language and recommendations due Sept 20. Fox reported that the Article was submitted as a placeholder, subject to change and approval by WRC. The Chair of the Finance Committee liked it, and it may appear on a consent agenda. McKiernan thought the Finance Committee and Select Board would support it. Lynch noted that the previous \$20,000 appropriation may not be available; it could still be needed for its other intended purposes.

b. Action: vote to submit article and recommendation. The Committee reviewed and revised the draft Article, clarifying its need, purpose, and summary. It approved the revised Article for submittal by a roll call vote of 7 to 0 (moved by Clemence and seconded by Markiewicz). It then made further revisions concerning inclusion of previous Articles and the WRC recommendation, and approved it by a second roll call vote of 7 to 0 (moved by Markiewicz and seconded by Schmitt). The information on previous Articles can be presented at STM.

9. Input to Town Planner's "amenities" survey for The Park at Beaver Brook (Campanelli). The Committee reviewed and revised the draft survey form, focusing on access and standards for the fire pond; adequate drinking water supplies; limiting use of irrigation water; and protecting water

resources within open space land. The Committee approved the revised form, to be entered by the Chair into the online survey form, by a roll call vote of 7 to 0 (moved by Fox and seconded by Markiewicz).

10. Request for Proposals (RFP): vote to approve draft scope for comments. The Committee reviewed and revised the draft RFP and discussed the procurement process. Revisions focused on funding, milestones, and calling out the 15 topics as a separate task within the scope of work. Fox moved that the working group revise the document and send it to him for distribution to town boards, and Markiewicz seconded. After further discussion, the Committee added a provision that it also be sent to its members, who could provide comments to the Clerk. The Committee approved the amended motion by a roll call vote of 7 to 0. Fox suggested that the working group review the RFP with the Town Planner and Town Counsel at some point.

11. Future meeting schedule. The next meeting was scheduled for Tuesday, October 24, 2023, at 7:30 PM, via Zoom.

12. Adjourn. The meeting adjourned at 11:37 PM on a roll call vote of 7 to 0 (moved by Keating-Connolly, seconded by Markiewicz).

List of documents and other exhibits used at the meeting. Draft meeting minutes for August 1, 2023; draft STM Article and Recommendation; draft Town Planner “amenities” survey; draft RFP.

Respectfully submitted,

Bryon Clemence, Clerk