

ACTON BOXBOROUGH CULTURAL COUNCIL
Meeting Minutes
September 6, 2022
7:30pm
REMOTE MEETING

Present: Jin Yang, Nancy Savage, Hongbing Tang, Ben Davies, Brijesh Singh, Eddy Zhao, Maria Paunescu

Absent: Beth Hydak

Public Attendees: Chelsea Reinhold (observer as potential member)

Opening: Chair Jin Yang opened the meeting at 7:33pm.

I. **Regular Business**

1. Public Comments

Chelsea Reinhold was in attendance as a possible future member of the Council. She and the others introduced themselves.

2. Review/approve meeting minutes from June 20, 2022.

Since there was no quorum on June 20, 2022, no minutes to approve.

Since tonight there *is* a quorum, we reviewed minutes of May 2, 2022.

Hongbing asked that Eddy Zhao's name be spelled correctly in the final draft.

Nancy Savage made a motion to approve the corrected minutes. Hongbing Tang seconded the motion.

Motion passed unanimously.

3. Treasurer's Report

Brijesh Singh presented FY 2022 Treasurer's Report. Discussion continued-regarding report. Brijesh asked for a volunteer to take over checking the PO Box at the main Acton Post Office. Nancy Savage volunteered. Hongbing motioned to approve the Report. Ben Davies seconded the motion. Motion passed unanimously.

4. Film Advisory Group Update

Beth Hydak not present, so no update. A meeting needs to be scheduled, per Jin Yang.

II. New/Special Business

1. Membership

- a. Potential new members: Chelsea Reinhold

- b. Handoff to new chair from Sharon Garde to Jin Yang
- c. Handoff to new secretary from Ryanne Flynn to Nancy Savage
- d. Handoff to maintaining website from Sharon Garde to Ben Davies

2. Grant Season:

- a. Aug. 31, 2022: Deadline to update Local Guidelines and Priorities. Completed by Jin and Sharon.
- b. Sept. 1, 2022: LCC online application opens
- c. Oct. 17, 2022: LCC application deadline
- d. Oct. 17, 2022: Treasurer to complete first and second section of Financial report.
- e. Jan. 17, 2023: Deadline for Chair to complete annual report. Committee members to start application reviews after Oct. 17, 2022 and finish by early December, 2022. Send denials, then approvals, per Jin.

3. Farmers Market 10/9. The following people volunteered one-hour shifts:
Maria P, Jin Y, Ben D.

4. Other:

Ben Davies and Jin Yang will have table at Boxborough Fair this Saturday to encourage membership.

5. Next meeting: October 4, 2022 7:30pm over Zoom.

III. Consent Items: None.

Meeting adjourned at 8:30pm by unanimous vote.

Respectfully submitted by
Nancy Savage, Secretary, ABCC