



## BOXBOROUGH COMMUNITY PRESERVATION COMMITTEE

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### Community Preservation Committee(CPC) MINUTES

August 4, 2022

Approved September 1, 2022

Remote (Zoom) Meeting, Open to Public  
Pursuant to Executive Order March 12, 2020  
Votes on All Motions are by Roll Call

#### MEMBERS PRESENT:

Rita Gibes Grossman, Vice & Acting Chair, At-large  
Elizabeth Markiewicz, Conservation Commission  
Alan Rohwer, Historical Com, Acting Clerk  
Ron Vogel, Housing Board  
John Fallon , At-large  
Priya Sundaram, Finance Commission  
John Neyland, Agricultural Commission  
Rebecca Edson , Recreation Commission  
Kathleen Vorce, Planning Board

#### ABSENT, EX-OFFICIO:

Wes Fowlks, Select Board Liaison

#### DOCUMENTS:

- o Agenda for August 4, 2022 Meeting
- o Draft of CPC Meeting Minutes from June 16,2022
- o Communication from the Community Preservation Coalition
- o List of draft CPC Timeline dates
- o Draft of CPC Procedures and Application Forms
- o Draft of Community Preservation Plan 2022

**Meeting Called to Order** 7:35 p.m. by Rita Grossman, acting-Chair, after a roll call confirming a quorum.

1) **MINUTES:** It was moved and seconded to approve the minutes of June 16, 2022. Moved by Priya seconded by Ron

Vote: passed unanimously with one abstention.

2) **CORRESPONDENCE:** Discussion of role of the Community Preservation Coalition based on email from that organization. Voted to continue our membership including paying our dues from our operating funds. Moved by Ron, seconded by John Fallon. Passed unanimously

### **3) NEW MEMBERS AND ELECTION OF OFFICERS**

We welcomed our new members: Elizabeth Markiewicz -Conservation Commission,  
John Fallon - At-large, Rebecca Edson -Recreation Commission  
Kathleen Vorce - Planning Board

Ron Vogel agreed to serve as the new Chair.

The clerk position is to be filled on a rotating basis by Alan Rohwer, John Fallon & Rita Grossman. These officers accepted by a unanimous vote

### **4) CPC MEETING DATES AND TIMELINE**

Agreed to continue first Thursday meeting dates. Meeting normally on ZOOM unless it is a public input hearing, which we will do live. Moved by Ron, seconded by Priya & approved unanimously.

Dates and application deadlines to be updated in the Community Preservation Plan. Applications expected to be the same as in previous years, with support from the Town Planning Office.

### **5) PROCEDURES AND COMMUNITY PRESERVATION PLAN 2022.**

Rita Grossman summarized the Community Preservation Plan and process for the new members. Update generally consists of updating dates, commission members' names and including updates to CPC funded projects, funded amounts and their status.

### **6.) Status on current status and anticipated new projects**

The Housing Board's Rental Assistance Program continues and expects to refile for the coming year.

Some landscaping activity is still to be undertaken on the Veterans' Tribute but funding is still available.

Recreation is working to continue work on Liberty Field, with adequate funding in place.

Becky Harris (Town Clerk) is looking into continuing the preservation of Town documents.

The Steele Farm Advisory Committee plans to submit a proposal for Phase 2 of work on the farmhouse.

**NEXT MEETING:** Thursday, September 1, 2022, 7:30 p.m. on ZOOM.

**Meeting Adjourned** ~8:30 p.m. -- Liz moved; John seconded. Unanimously approved.

Respectfully submitted,  
Alan Rohwer, Acting Clerk