



TOWN OF BOXBOROUGH
Meeting minutes
Boxborough, MA 01719

BOARD/COMMITTEE: Boxborough TA screening committee
Approved August 11, 2022

DATE: August 2, 2022

TIME: 9:00AM

PLACE: Town Hall (Grange), 29 Middle Road, Boxborough, MA

In attendance: Gary Kushner, Al Murphy, Hugh Fortmiller, Denise Dembkoski, John Fallon,
Cindy Markowitz, Lee Slade

Missing: Nora Michnovez

Other: John Petrin

Meeting called to order at 9:02 AM by John Fallon

Minutes of July 28, 2022 reviewed and moved as modified by Gary and Lee seconded

Add in "who are not public finalists" to second paragraph

Gary Kushner-aye, Al Murphy-aye, Hugh Fortmiller-aye, Denise Dembkoski-aye, John Fallon-aye,
Cindy Markowitz-aye, Lee Slade-aye

Approved 7-0

Denise Dembkoski moved, seconded by Al Murphy, to enter into executive session pursuant to Massachusetts General Laws Chapter 30A, Section 21(a)(8) to review resumes and consider or interview applicants for employment or appointment by a preliminary screening committee for selection of finalists to be presented to the Select Board for possible appointment as Town Administrator. To have the discussion in an open session will be detrimental to the ability of the Town to attract qualified applicants for the position. The Committee will not return to open session.

Rollcall vote and moved to executive session

Gary Kushner-aye, Al Murphy-aye, Hugh Fortmiller-aye, Denise Dembkoski-aye, John Fallon-aye,
Cindy Markowitz-aye, Lee Slade-aye

Approved 7-0

Adjourned in open session and moved to executive session at 9:10 AM

Next meetings:

August 8, 12PM to 4PM, TBD

August 11, 9AM, TBD

August 11, 2:30PM, TBD



**TOWN OF BOXBOROUGH
Executive Session Minutes
Boxborough, MA 01719**

Approved: August 11, 2022

BOARD/COMMITTEE: Boxborough Town Administrator screening committee - Executive session

DATE: August 2, 2022

TIME: ~9:10AM

PLACE: Town Hall (Grange), 29 Middle Road, Boxborough, MA

In attendance: Gary Kushner-clerk, Al Murphy, Hugh Fortmiller, Denise Dembkoski, John Fallon-chairman, Cindy Markowitz, Lee Slade

Missing: Nora Michnovez

Other: John Petrin

Each member reviewed their candidate choices and the committee worked through the top 9.

The clerk has the master list of names versus tracking number.

Denise Dembkoski moved to interview 6 (#19, #18, #16, #15, #13, #10) candidates and was seconded by Hugh Fortmiller

Approved 7-0

Denise moved to interview 7th (#9) candidate and Lee seconded

Gary-aye, Hugh-aye, Al-aye, Denise-aye, Lee-aye, Cindy-no, John- abstain

Approved 5-1-1

Discussed location and aiming towards museum for the interviews

John Petrin will reach out to the 7 candidates to validate their ability to meet the week of August 8.

Denise moved to adjourn, and Cindy seconded

Gary-aye, Hugh-aye, Al-aye, Denise-aye, Lee-aye, Cindy-aye, John- aye

Adjourned from Executive session at 10:44AM

Exhibits used:

Resumes of each candidate

Submitted by Gary Kushner-clerk