



**TOWN OF BOXBOROUGH
NOTICE OF PUBLIC MEETING
Meeting Minutes**

Conservation Commission
July 7, 2021
7:30 PM
Grange Hall, Boxborough Town Hall, 29 Middle Road

Approved: July 21, 2021

Members Present: Dennis Reip (Chair), Norm Hanover, David Koonce, Steve Schmitt, Hoff Stuart, and David Follett at 8:08 PM.

At 7:34 PM, Dennis called the meeting to order.

Motion was made by Dennis, seconded by Norm and voted unanimously to approve the minutes of June 16, 2021, as amended.

Motion was made by Dennis, seconded by Steve and voted unanimously to approve payment of Places Associates invoice of \$270.00 for services related to 100 Codman Hill Road.

Motion was made by Dennis, seconded by Steve and voted unanimously to approve payment of \$705.00 to MACC for dues.

Motion was made by Dennis, seconded by Norm and voted unanimously to approve payment of Oxbow Assoc. invoice of \$1600.00 for services related to the Massachusetts Avenue sidewalk.

Correspondence:

Rose Gage, Community Services Coordinator, emailed regarding the deadline for submission of articles for The Boxborough Bee.

Dept. of Public Works email regarding street paving.

Town Planner Routing Sheet for comments: Arranta Bio for Site Plan Approval at 1414 Massachusetts Avenue. Any work in the Commission's jurisdiction will require the filing of a Notice of Intent.

Town Planner Routing Sheet for comments: Boxborough Town Center LLC for Definitive Subdivision Plan for Priest Lane. The Commission will resubmit comments previously provided on Feb. 7th for this location.

595 Depot Molly Obendorf / Kanniard inquiry about donating the parcel. The Commission is interested in accepting this donation.

Land Stewardship Committee Discussion

Mowing, Trail Head Signs, Motor Vehicle Access, General Maintenance

David Koonce will draft a memo for the Department of Public Works advising areas at Rolling Meadows to remain unmowed until October 15th.

Dennis reported on evidence of motor vehicle access at Flagg Hill. Norm will notify the Police Department of the Commission's concern.

Update Open Space and Recreation Plan (OSRP)

Dennis will speak to the Town Planner about getting started with drafting the update, in particular about hiring Metropolitan Area Planning Council to lead the effort.

At 9:54 PM, motion was made by Hoff, seconded by Dennis, and voted unanimously to adjourn.

Documents used during this meeting:

Agenda

Draft Minutes June 16, 2021

Invoices

Correspondence