



**TOWN OF BOXBOROUGH  
NOTICE OF PUBLIC MEETING  
Boxborough, MA 01719**

BOARD/COMMITTEE: Boxborough Finance Committee

DATE: Tuesday July 6, 2021

TIME: 7:30

PLACE: Zoom

In attendance: Ling Chen, Becky Neville, Keshava Srivastava, Priya Sundaram (7:32)

Missing: Sachin Mathur

Other: John Markiewicz, Jennifer Campbell, Diana Lipari

Called to order at 7:30

Minutes for June 15, 2021 moved by Becky Neville and Keshava Srivastava seconded  
Becky-aye, Ling-aye, Keshava-aye, Gary -aye

Select Board updates

Appointed/Approved new interim building inspector

Personnel board discussions

New accountant and new interim TA start on July 12

RFT for elections

\$665.13 overage for stamps for the mail-in ballots

Becky, Ling, Keshava, Priya, Gary -aye

RFT – others – none mentioned

Interdepartmental transfers – none mentioned

Close out FY21

Police budget discussion including cleaning services

\$22,000 cut by ATM not including the cruiser (\$55,000)

Cannot cut contractual expenses. \$4500 for cleaning of detention contractual services including biohazard. Required to meet department of health requirements or move prisoners to other detention providers. The chief talked to DPW (Ed) regarding using the cleaning services and was quoted \$16,000. Reactivated the \$4500 contract with vendor.

Backfill preventer; leaking toilets; well pump leaking; generator failed and repaired.

Liaisons – August 10 meeting

Other

Cable meeting on July 14, Wes, Rajon, Jay Bhatia, Kirby Dolak, and Ling

Priya reported on CPC

Personnel board on June 30, job descriptions updated including Town Planner



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Union review of compensation study being discussed by Select Board and determining comparable towns. Need to start negotiations late this year for ATM approval.  
Federal government releasing connection funds for schools.

Next meetings (could be cancelled if not needed):  
August 10 at 8PM

Motion to adjourn by becky and Ling seconded  
Becky-aye, Ling-aye, Priya-aye, Keshava-aye, Gary -aye  
8:36PM

**exhibits to be used:**

RFT for election  
Previous minutes for June 15  
FinCom presentation  
Police chief budget cut recommendations

RTF tracker

Item	description	Amount	Start at	comments
			\$150,000	
Firestation beds	Replace frames and mattresses	\$3455.96	\$146,544	
Museum HVAC	System failed	\$6,624.38	\$139,919.66	
Town Accountant	Andrea - consultant	\$18,000	\$121,919.66	
Hager Well testing	Coliform testing	\$13,200	\$108,719.66	
Elections		665.00		