



**TOWN OF BOXBOROUGH
NOTICE OF PUBLIC MEETING
Meeting Minutes**

Conservation Commission
July 5, 2023
7:30 PM
Grange Meeting Room, Town Hall

Approved: July 20, 2023

Members Present: Sam Anderson, Lucy Indge, David Koonce, Norm Hanover, Liz Markiewicz, and Steve Schmitt

At 7:32 PM, Liz Markiewicz called the meeting to order.

Motion was made by Sam Anderson, seconded by Norm Hanover and voted unanimously to approve the minutes of June 21, 2023.

Correspondence

By email, Bruce Ringwall, GPR, requested a very brief discussion of Certificate of Compliance 113-503 Amended and ongoing maintenance at 34 Massachusetts Avenue.

The Commission reviewed the CoC.

Motion was made by Liz Markiewicz, seconded by Norm Hanover, and voted unanimously to allow the maintenance work to proceed on the island and the fence.

352 Hill Road Request for Certificate of Compliance 113-578

Lucy Indge reported on the site visit. Applicant is aware of remaining required work. This CoC is on hold.

962 Depot Road Request for Certificate of Compliance 113-568.

Liz reported on site visit. Applicant will install demarcation as noted in condition #63. This CoC is on hold.

114 Hager Lane Request for Certificate of Compliance 113-581

Sam Anderson visited the site today. Applicant was present at meeting and was advised to follow all of the conditions of the Order and return when the work is completed. This CoC is on hold.

Hearing Notice of Intent Hearing 113-582

Location: **31 Eldridge Road** Assessor Parcel: 18-016-000

Owner/Applicant: Michael and Patricia Yen Gayowski

Engineer / representative: Bruce Ringwall, Goldsmith, Prest and Ringwall

Project: removal of downed trees, installation of stone drip edge and loam and seeding

Reviewer: Lucy Indge

Lucy Indge opened the hearing and read the legal notice.

Bruce Ringwall, Goldsmith, Prest and Ringwall, presented the Notice of Intent filed in response to an Enforcement Order. He presented the site history and the Commission reviewed photos.

The Commission discussed pond characteristics.

Bruce Ringwall walked thru the plan to stabilize as soon as possible then do native plantings.

Liz Markiewicz will arrange a site visit.

Motion made by Lucy Indge, seconded by Norm Hanover and voted unanimously to continue the hearing on July 19, 2023 at 8:15 PM.

Liz Markiewicz and David Koonce updated the Commission on 95 – 105 Sargent Road. There will be a meeting with Sudbury Valley Trustees and the Agricultural Commission to discuss invasive species. Sam Anderson and David Koonce will work on a proposed trail.

Hearing Request for Determination of Applicability

Location: **48 MacIntosh Lane** Assessor Parcel: 15-068-201

Applicant: Matthew Spurling

Owners: James and Nathalie Decamp and Applewood One Association

Project: construction of patio and retaining wall

Reviewer: Steve Schmitt

Present: Matt Spurling, Wendy Dowry of Applewood One Association

Steve Schmitt opened the RDA hearing and read the legal notice.

Matt Spurling presented his RDA.

David Koonce offered to visit the site and compare the wetlands to the GIS.

Motion made by Steve Schmitt, seconded by Norm Hanover and voted unanimously to continue the hearing on July 19, 2023 at 8:45 PM.

Liz Markiewicz noted that Dave Barnett will be the new Land Steward Coordinator. He will be invited to a future meeting.

Reorganization

Motion was made by Liz Markiewicz and seconded by Norm Hanover to nominate Sam Anderson as Chair of the Conservation Commission.

The Commission voted unanimously to approve the nomination.

The Commission made the following Committee Assignments:

Boxborough Conservation Trust - David Koonce

Best Meeting Practices Chair / Admin – Sam Anderson

Community Preservation Committee – Sam Anderson

Land Stewardship Committee - Lucy Indge

Water Resources Committee – Steve Schmitt

Continuation Notice of Intent Hearing 113-575

Location: **100 Codman Hill Road** Assessor Parcel: 12-035-000

Owner: Mike French, French Brothers Boxborough LLC.

Engineer / representative: Paul Kirchner, Stamski and McNary, Inc.

Dave Crossman B & C Associates

Project: construction of commercial trade shops

Reviewer: Norm Hanover, David Koonce

David Koonce updated the Commission.

By email Paul Kirchner requested a continuation.

Motion made by David Koonce, seconded by Norm Hanover and voted unanimously to continue the hearing on July 19, 2023 at 9:00 PM.

Liz Markiewicz informed the Commission that a letter requesting an As-Built Plan and form WPA 8a Request for Certificate of Compliance were sent to the property owner at 200 Codman Hill Road.

At 9:17 PM motion was made by Sam Anderson, seconded by Lucy Indge and voted unanimously to adjourn.

Documents used during this meeting:

Agenda

Draft Minutes June 7, 2023

Correspondence as listed

31 Eldridge Rd documents

48 MacIntosh Lane documents

100 Codman Hill Road documents