



BOXBOROUGH COMMUNITY PRESERVATION COMMITTEE

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Community Preservation Committee (CPC)

July 1, 2021,

Grange, Boxborough Town Hall

MEMBERS PRESENT:

Dennis Reip, Chair, Conservation Commission

Hugh Fortmiller, Clerk, At-large

Hilary Greven, Recreation Commission

Robin Lazarow, Planning Board

John Neyland, Agricultural Commission

Alan Rohwer, Historical Commission

Priya Sundaram, Finance Committee

Ron Vogel, Housing Board

MEMBER ABSENT: Rita Gibes Grossman, Vice Chair, At-large

EX OFFICIOS ABSENT: Wes Fowlks, Select Board Liaison; Simon Corson, Town Planner

HANDOUTS:

- Agenda for July 1, 2021
- Draft of CPC Minutes from June 3, 2021
- Draft of 2021-2022 (FY2022) Timeline for Community Preservation Act (CPA) Funding
- Updated drafts of CPC Application Procedures and Preliminary and Final Application Forms
- Town of Boxborough CPC Plan, 2021. Version: July 1, 2021 Draft

7: 32 PM – Chair Dennis Reip called the meeting to order, with seven members present.

(John arrived 7:45.) Dennis noted that Robin was attending her first in-person CPC meeting and that the Select Board had officially appointed Priya as the CPC member representing the Finance Committee.

1. **Review and Approval of Minutes from June 3, 2021.** Thanks to Alan for filling in as Clerk. Dennis made a few minor changes to the final draft. Hugh **moved** to accept the minutes as written. Dennis seconded the motion. **VOTED:** 6-0-1. (Robin abstained, as she had not attended the June meeting.)
2. **Discussion of Future Meetings.** Robin introduced the question of whether to hold **Zoom or in-person meetings** in the future. Hugh pointed out that the Governor now allows Zoom meetings till April, 2022. Dennis noted that Boxborough is not able to hold hybrid meetings and that should hybrid become available, the CPC should consider that option. A discussion of the advantages and disadvantages of options led to a consensus that at each meeting the CPC should decide how to hold each subsequent meeting. It was noted that Rita could attend only a Zoom meeting in September. Dennis **moved** that the CPC should continue to **meet on the first Thursday of each month**, that the CPC should skip an August meeting, and that the next meeting would be a Zoom meeting, 7:30 PM, Thursday, September 2, 2021. Ron seconded the motion. **VOTED:** 8-0, Unanimous.
3. **Review of Proposed Timeline for 2021-2022 (FY2022).** Dennis pointed out that the Timeline is the same as in the past, with revised dates. Robin and Hilary said they would be unable to attend the

CPC meeting on October 7. Dennis **moved** to approve the revised Timeline for FY 2022. Ron seconded the motion. **VOTED:** 8-0, Unanimous.

4. **Review of 2021 Annual Town Meeting CPC/CPA Articles:** Dennis pointed out that **all the CPC Articles for CPA funding had passed** at ATM. The CPC congratulated Hilary for her hard work in successfully preparing the RecCom Articles. Hilary said that although Liberty Fields will have a new baseball field, RecCom is looking for ways to bring a softball field to the Town. Robin explained how popular pickleball has become; Hilary said that RecCom intends to provide sign-up sheets for use of tennis/pickleball courts. Robin pointed out that pickleball players are accustomed to rotating court use in 15-minute increments. Hilary says RecCom will need to study court use schedule options. It was noted that a number of new, well-informed voices spoke up at ATM and that the CPC and others should encourage them to join Town boards and committees.
5. **Review of drafts of CPC Application Procedures and Application Forms.** The documents are the same as in past years, with changes in dates as appropriate for FY 2022. Dennis **moved** to accept the CPC Application Procedures and Application Forms as revised. Robin seconded the motion. **VOTED:** 8-0, Unanimous.
6. **Review of Town of Boxborough Community Preservation Plan, 2021.** The July 1, 2021 draft has been revised to reflect new dates for FY 2022. Robin asked if anyone may apply for CPA funding. Dennis and others said that anyone may apply, but the CPC must verify that the application fits the CPA requirements and restrictions. The CPC does the vetting, approves reasonable applications, and often helps the applicant prepare for ATM presentation. **ACTION: All members** of the CPC should **bring revisions** to the next meeting. Special review should come from **Hilary** (Open Space and Recreation), **Ron** (Community Housing), and **Alan** (Historic Resources). **Dennis** will request review from Simon and others. Send proposed changes to Dennis. The CPC will vote to approve changes at the next meeting, September 2, 2021.
7. **Discussion of current projects and possible future applications:** John reported that Owen has installed a hand pump for the **drilled well for Town gardens** at a cost under budget. Ron reported that the **Veterans Monument** project is almost completed, with asphalt installation and water system repair still to come; the project appears to be coming in under budget. Alan reported that **Steele Farm** is not apt to request fund for the coming year. Hugh reported that the Building Committee has talked of possibly asking for CPA funds to **pay the Housing Trust for Stow Road land** for construction of safety facilities. Some CPC members questioned whether such a request qualified for CPA funds.
8. **NEXT MEETING: Thursday, September 2, 2021, 7:30 PM, REMOTE PUBLIC MEETING (ZOOM).**
Agenda: Presentation of changes to Community Preservation Plan for approval. Examination of any preliminary applications received.

There being no further business, Dennis **moved** to adjourn the meeting; John seconded the motion. **VOTED:** 8-0, Unanimous.

Dennis adjourned the meeting at 8:37 PM.

Respectfully Submitted,
Hugh Fortmiller, Clerk