



**TOWN OF BOXBOROUGH
PUBLIC MEETING
Meeting Minutes**

BOARD/COMMITTEE: Economic Development Committee

MEETING DATE: June 17, 2021

TIME: 7:36PM

PLACE: Live Meeting in Grange Room

Members Present: Kristin Hilberg, Dawn Willis, Rich Guzzardi, Mark White, John Neyland

Members Absent: Joe Ferguson, Nate McKinley,

Other Attendees: SimonCorson, town planner

Meeting called to to order @ 7:36 PM

Present by roll call: White, Willis, Hilberg, Guzzardi, Neyland

Others present: Simon Corson

Mark White made Motion to approve minutes of 5/20/21 as amended, changing a typo, seconded Kristin Hilberg, approved by roll call: White, Hilberg, Dawn Willis, John Neyland & Rich Guzzardi.

Discussion:

Guzzardi talked about a Ready Mass portal that is a tool used by MassEcon, of which we are now a member, and its use in helping identify commercial locations for developers. Offered to share info on meetings for others to sit in on.

White made am motion to appoint Guzzardi as the continued chair, Neyland seconded it. Approved by role call vote: White, Hilberg, Willis, Neyland & Guzzardi.

Some discussion issued about bringing in new members vs associate (non-voting) members. Associate members could help start to build a pipeline of interest. We discussed whether current members were interested in continuing on the board going forward.

Correspondence: Reviewed correspondence from Mark Barbadoro on UMASS study

New business: None

Chairperson's items: None

Updates:

Cisco Beaver Brook: No new info.

Vibalogics/Arranta Bio: Arranta Bio filed for site plan approval. The advisory group to the town administration, was invited to tour the Arranta and Vibalogics facility. The group found it very impressive.

Note: Vibalogics, Arranta Bio and Lincoln Properties together donated \$30k to Boxborough Conservation Trust.

Joint Meeting with Planning board recap: EDC was given the action to bring back our wants to develop the town center and office parks areas. White and Willis will meet with Town Center LLC (Jim Fenton) and Neyland will talk to the owners at Old Littleton Country Rd, Guzzardi will talk with Scott Brown and Gutierrez about potential office park area needs, Disused streamline permitting to facilitate development. EDC to become the advocate at the boards for new business applicants.

We would like suggestions on what would help us be productive as an EDC.

Boxborough Business Breakfast: potentially October at The Regency

Fifers/Agricultural: Sept 11th

Standing Items:

A.Mass community Development block grant (CDBG)- Microenterprise Grant update - No new information

B.Doing Business in Boxborough (Simon/Nate: discussed next steps. Going to get reach out to Mark Barbadoro for help fine tuning.

Upcoming Meetings:

July 15, Aug 19th and Sep 16th

9:20PM Hilberg made motion to adjourn, second White, approved by roll call: White, Willis, Hilberg, Guzzardi, Neyland.