



TOWN OF BOXBOROUGH Meeting Minutes

Boxborough Water Resources Committee Meeting Minutes for May 23, 2023

Approved, June 27, 2023

The Boxborough Water Resources Committee (WRC) held its monthly meeting on May 23, 2023, via the Zoom application. The Chair called the meeting to order at 7:50 PM.

Voting members present: Les Fox, Chair; Bryon Clemence, Clerk; Janet Keating-Connolly; Stephen Schmitt; Bryan Lynch.

Voting members absent: None.

Non-voting members present: None.

Others present: Corey Godfrey, Superintendent of Water and Sewer, Littleton Water Department (LWD).

Public participation: None.

1. Review and approve minutes April 21, 2023. The Committee approved these minutes, as amended, by a roll call vote of 5 to 0 (moved by Schmitt, seconded by Lynch).

2. Review and approve minutes May 3, 2023. The Committee approved these minutes, as read, by a roll call vote of 5 to 0 (moved by Lynch, seconded by Schmitt).

3. Correspondence. Clemence reported on requests from Boxborough News staff for stories. WRC minutes and website materials are possible sources. He will follow up. Fox reported that the town had hired Roux, an environmental consulting group, to assist it with PFAS spill litigation. Information they requested about PFAS should come from DEP.

4. Patch Hill monitoring wells. Fox said he had not spoken further with the Planning Board, who had apparently required a previous owner to install these wells. Schmidt noted that the Conservation Commission and Boxborough Conservation Trust are the principal owners now.

5. Planning Board public hearing on subdivision application for 1414 Massachusetts Avenue. Keating-Connolly summarized the project and the issues involved and reported that the Planning Board continued its hearing until June 5. The project before the Planning Board is separate from the state MEPA review, and the zoning changes of November 2022 that are the basis of the application (floor area ratios) have not been approved by the state Attorney General. She and Fox had attended the hearing. The MEPA Office is requiring a Supplemental Draft Environmental Impact Report (SDEIR) for the project, after determining that the Draft Environmental Impact Report (DEIR) did not adequately and properly comply.

6. Water line extension update. Corey Godfrey reviewed a map of the proposed service area and discussed betterment and connection fees. The service area covers 49 parcels, which include the 11 public water systems originally listed in the Intermunicipal Agreement (IMA). It ends at 330 Codman Hill Road and does not properties in Littleton or Harvard. The amount of water will be capped, based on Public Water System use, estimates for other users, and nothing for undeveloped land. Littleton had been concerned about enlarging the area to be served, which the Committee explained was not an issue. He will provide the map and 25% design plans. Fox said WRC members may discuss this with the Town Administrator, and he will email him.

7. Work Plan request for proposals (RFP). Clemence, Schmitt, and Keating-Connolly provide an update on the work plan. It takes a flexible approach that references the goals of the WRC charter, but encourages additional input, as well. Suggestions included referencing the town's master plan and listing anticipated deliverables. Clemence suggested that members provide their input, particularly for the list of specific issues to be addressed. Lynch noted that reevaluating the Aquifer Protection District would require funding for field work, which Fox thought was premature.

8. Future meeting schedule. Next meeting was scheduled for June 20, 2023, 7:30 PM, via Zoom.

9. Adjourn. The meeting adjourned at about 10:49 PM on a roll call vote of 5 to 0 (moved by Keating-Connolly, seconded by Schmitt).

List of documents and other exhibits used at the meeting. Draft meeting minutes for April 21, 2023 and May 3, 2023; LWD draft maps and plans; draft RFP.

Respectfully submitted,

Bryon Clemence, Clerk