



TOWN OF BOXBOROUGH

Meeting Minutes

Library Trustees

DRAFT

May 20, 2021

7:30 PM

Location: Zoom Meeting with remote participation due to COVID 19 gathering restrictions.

Members Present: Rob McNeece, Molly Wong, Mary Brolin, Sunitha Paravasthu, Nancy Settle-Murphy

Members Absent: Janet Glidden

Others Present: Peishan Bartley (Library Director)

1. Noting the presence of a quorum, Mary called the meeting to order at 7:32 pm.
2. Massachusetts Reopening Status: As of 5/29/2021 (Saturday), all COVID related restrictions will be lifted in the state of MA. This includes maximum capacity limits, social distancing guidelines, etc. The only exception is that face masks will still be required on public transportations, in health care facilities, and indoors in K-12 schools and early education providers.
3. Library Reopening plans (*Exhibits: 2021_05_20.docx*)

Peishan presented a proposal for reopening that included opening fully on June 1st.

- This means opening the doors for browsing and no longer requiring appointments to come into the library building.
 - The library would like to still require masks.
 - Curbside pickup will continue, but there will be wider ranges of time, reducing the number of times staff have to check the spreadsheet and pull and package items. They anticipate reducing curbside pick up tables to just one side of the entranceway.
 - The meeting rooms will be reopening.
 - Furniture will be put back in, but toys will not be put back out in the childrens' room quite yet.
 - Craft kits will stop. There will be less time available to make them and summer reading programs will begin soon.
3. Discussion was had regarding masks. Peishan will check with the Board of Health regarding their recommendation. If they can't be required, we will look into posting signs encouraging people to wear masks.
 4. The change will be publicized via the newsletter, social media accounts, the school newsletter and signage in the library. **VOTE: To accept Peishan's Library proposal for reopening the library on June 1st.**

(Mary moved and Rob seconded). Molly (yes), Mary (yes), Sunitha (yes), Rob (yes), Nancy (yes).

5. Motion to adjourn at 8:05 (Mary moved and Rob seconded). Molly (yes), Mary (yes), Sunitha (yes), Rob (yes), Nancy (yes).

Exhibits: 2021_05_20.docx

Respectfully submitted,
Molly Wong