



**TOWN OF BOXBOROUGH  
NOTICE OF PUBLIC MEETING  
Meeting Minutes**

**BOARD/COMMITTEE: Steel Farm Advisory Committee**

**MEETING DATE: May 18, 2023**

**TIME: 7:00 PM**

**PLACE: Boxborough Historical Society Museum, 575 Middle Road, Boxborough, MA**

**Members Present: Arden Veley (Chair), Christopher Hydak (Clerk), Melissa MacGillvray, John Skinner**

**Non-Members Present: Owen Neville**

1. Approve minutes of April 13th: Arden made a motion to approve the April 27th meeting minutes. Melissa seconded the motion. All in favor. Motion passed.
2. Approve minutes of April 27th: Melissa made a motion to approve the April 27th meeting minutes. Arden seconded the motion. All in favor. Motion passed.
3. Strategy on Farmhouse
  - a. We need to make an appt with Michael Johns to discuss next steps. As the chief procurement officer, he will be in charge of procuring services.
  - b. The 6 year old CBI suggestions are a bit out of date. There are some decisions the SFAC needs to make.
  - c. Arden has a good sheet to bring Mr. Johns up to speed.
4. Budget:
  - a. \$5,780 in revolving fund. Roughly \$544.05 left over which needs to be used before June.
  - b. Christopher made a motion to purchase red cedar roof shingles with the approximate \$544.05 left in the budget, for the purpose of the ice house. Melissa seconded the motion. All in favor.
    - i. We volunteered to John Skinner to pursue the purchase due to his experience
    - ii. Arden will figure out how much we'll have left over
5. Report on work day - May 11th
  - a. Only 1 volunteer showed up to help, in addition to Liz.
6. Old Business.
  - a. Ice House
    - i. Susan, Owen, Arden
    - ii. Susan will contract roofers to see if they would do a bid. It is a small job, so she might have difficulty finding contractors.
    - iii. Owen volunteered to figure out the square footage of the roof.
  - b. Well

- i. Owen and Arden to find some time on Friday to drop the pipe
    - ii. Christopher made a motion to have the water tested costing up to \$300.  
Arden seconded the motion. All in favor. Motion passed
  - c. Walk grounds with DPW
    - i. Tree over the pond, and back of the barn. Those need to be cut. The trees overhanging the barn and house should be cut as well.
    - ii. Christopher and Melissa will walk with Arden
  - d. New SFAC member
    - i. Put something in the kiosk
    - ii. Arden will make the sign
- 7. New Business:
  - a. Bobolink season
    - i. Becky Harris gave Arden flyers on the bobolinks, which are breeding now
  - b. Workday
    - i. Half the old trees lying on the ground should be put on the burn pile
    - ii. The xmas trees are getting overrun with grass. We need to cut that grass.
    - iii. June 10th. 9-12. Arden will paste in in Nextdoor and write an article for the Boxborough news
- 8. Next Meeting Date: The SFAC will meet next on June 15th at 7pm
- 9. Adjournment: Christopher proposed adjournment at 8:23 PM, seconded by Melissa. All in favor. Motion passed.