



TOWN OF BOXBOROUGH
Council on Aging Meeting Minutes

Attendance: Barbara Birt; Taryn Light; Bill Litant; Karen Whitcomb; Kim Dee, COA Coordinator; John Fallon, FCOA Liaison & Al Murphy

Absent: Tina Bhatia, Anne Canfield & Barbara Wheeler

Meeting Date: May 17, 2022

Called to order by Chair, Bill Litant @ 1:05 pm

1. April minutes approved as written.
2. Buzz update
 - The Buzz is all set and ready for proofreading.
3. Grant report
 - On-going program: MCOA Walk Mass Challenge.
 - New grant to supplement an older grant to help seniors dealing with isolation due to Covid.
4. Report from COA Coordinator
 - The First 2 Go Boxborough riders were very pleased with the new service. Flow Transportation was used with the first rider and Destination Express with the second rider.
 - Our May Grab n' Go lunch was sponsored by Boxborough Fire Department and supplemental funds were provided by FCOA. 60 lunches were passed out.
 - Junes luncheon will be sponsored by the FCOA and will be in person at the Community Center.
 - We have 2 new sponsors for the fiscal year 2022-23. Arranta Bio is set to sponsor an ice cream truck in July and Vibalogics will sponsor a meal in October. Inn at Robbins Brooks has also expressed interest in sponsoring again.
 - The Donna Halper program was fun but not a huge turnout. 11 people signed up with only 8 attending. It was recommended that future presentations like this might be better if presented at the library so we can use the screen and projector.
 - Mini survey needed? What do seniors want to see?
 - Herb Garden workshop is being presented on May 25th at the Community Center.

Report fro COA Cair

- Charlie card is happening at the end of June.

Report from FCOA

- All members of FCOA were re-elected.
- They have agreed to sponsor 3 lunches for seniors (September, December & June).

Report from FinCom via e-mail

- Maria had checked into the Senior Farm Share Program. We are too late to participate this season.
- An email from Carter was shared with the group.
- The recreation committee has a part-time position available.

Al Murphy looking for input on the Town Administrator search/interview committee.

- What are people looking for in a town administrator?

- Some suggested questions: How do they view communication? How do they get input? What have they done in the past? Strengths should be communication with boards and committees. Who does the DPW, Police & Fire departments report to? If Administrator that would be viewed as strong.
- A good people person, listening skills, not 'my way or the highway'.
- What are the person's priorities?

Other Business

- Karen asked about using a speakerphone to call into meetings when away. Group agreed it could work.
- Do we want a booth at Fifer's day? We could share with the Well-Being Committee.

Date of next meeting: Thursday, June 9th @ 2:00 pm

Adjourned: 2:46 pm

Respectfully submitted:

Karen Whitcomb, COA Secretary