



**TOWN OF BOXBOROUGH
NOTICE OF PUBLIC MEETING
Meeting Minutes**

Conservation Commission
April 5, 2023
7:30 PM
Grange Meeting Room, Town Hall

Approved: April 19, 2023

Members Present: Sam Anderson, David Koonce, Norm Hanover, Lucy Indge, Liz Markiewicz, and Steve Schmitt

Member Absent: David Follett

At 7:34 PM, Liz called the meeting to order.

Motion was made by Steve, seconded by Norm and voted unanimously to approve the minutes of March 15, 2023 as amended.

Correspondence

Keolis Commuter Services sent the Commission notification of the 2023 Yearly Operational Plan for vegetation management.

By email on March 29, 2023, Mass DEP notified Mass DOT that more information is required to determine MBTA qualification for exempt work.

By email dated April 3, 2023, Matt Spurling requested confirmation of requirements for installation of a patio at 48 MacIntosh Lane. The Commission will ask Matt to stake the limits of the patio and provide a plan.

Notice of Intent Hearing continuation 113-575

Location: 100 Codman Hill Road Assessor Parcel: 12-035-000

Owner: French Brothers Boxborough LLC.

Engineer / representative: Stamski and McNary, Inc.

Project: construction of commercial trade shops

By email dated March 28, 2023 Paul Kirchner of Stamski & McNary has requested a continuation to April 19 2023. They do not expect to request any additional continuances prior to a revised submittal.

Motion made by David Koonce, seconded by Norm and voted unanimously to continue the hearing on April 19, 2023 at 8:00 pm.

95 – 105 Sargent Road

The Commission had a lengthy discussion about the draft design of the sign for the site.

Discussion / Update: Open Space and Recreation Plan

A public Forum is scheduled for April 12 2023 7 – 8:30 pm in the Grange.

At 8:32 PM , motion was made by Norm, seconded by Lucy and voted unanimously to adjourn.

Documents used during this meeting:

Agenda

Draft Minutes March 15, 2023

Correspondence as listed

Open Space and Recreation Plan

95 & 105 Sargent Rd draft sign