



**TOWN OF BOXBOROUGH
NOTICE OF PUBLIC MEETING
Boxborough, MA 01719**

BOARD/COMMITTEE: Boxborough Finance Committee minutes

DATE: Tuesday March 30, 2021

TIME: 7:30

PLACE:

Per Governor Baker's Emergency Order suspending certain provisions of Open Meeting Law dated March 12, 2020, the Finance Committee Meeting will be held through a Zoom session only. Click on the link to join or dial in by phone. Details are below.

In attendance: Ling Chen, Becky Neville, Diana Lipari, Gary Kushner

Missing: Sachin Mathur

Other: Jennifer Barrett, Maria Neyland, Chief Ryder; Becca Edson, Megan Connor

Meeting called to order at 7:30PM

Minutes for March 23, 2021 moved by Becky Neville and seconded by Diana Lipari

Correct March 23, 2021 minutes to show Diana voted aye for revote on dispatch

Becky moved as amended Diana seconded

Becky-aye; Ling-abstain, Diana-aye, Gary-aye 3-0-1

All previously approved minutes are now posted except for March 8 meeting with the Select Board. The FinCom will use the minutes from the Select Board for March 8 and then vote as is.

Update on dispatch from Chief Ryder:

The chief talked about the updates on dispatch. Stow would only entertain a study if Stow was going to host at the end of the discussion. This essentially ends the study. The Chief will approach SelectBoard regarding future options. Gary asked about towns surrounding Boxborough.

Maynard -own dispatch

Littleton-own dispatch

Harvard – regional with Nashoba

Devens/Shirley/Ayer- share and hosted by Devens

Acton/Concord in study and will join in regional

Current service is a white glove service (CY2000) and prior was Littleton for fire and Acton for Police. Hub of communications with face to the public, but not just call center. Dispatch always provides someone to walk into the police station. A new dispatcher has been hired and is in training. A study will be performed to do due diligence. Preference is a similar sized community to Boxborough.



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RecCom budget

Megan Connor joined us along with Becca. 110 children planned for Flerra summer camp down from 135. Requires 12 pods by age and will require a 5th director and 22 counselors including 10 CIT, 10 counselors and 2 lead counselors. Will require \$1500 to cover salary. There are funds in the current year to cover prep work. The program starts on July 5 and will require funds.

Jennifer separated June from July expenses. Currently, ~\$6000 for June planning out of a budget of \$7,000. Seeking an increase in RecCom budget.

V6 has \$35,220 salary and \$2,830 other or a total of \$38,049

The revenue is expecting \$44,000

Becky moved \$38,050 and Diana seconded, approved 4-0

Becky-aye, Ling-aye, Diana-aye, Gary-aye

Good responses to date on liberty fields with the public meeting scheduled for Thursday April 1

RFT for fire department to replace 4 beds with frames. No box frame will be required and will allow storage under the bed. Will be able to be moved to new facility when completed. \$3455.96 (mattress \$745 each and frame \$140 each).

Becky moved \$3,455.96 and seconded by Diana

Will be approved and signed, but not implemented until needed. Jennifer will leave clear instructions.

Becky-aye, Ling-aye, Diana-aye, Gary-aye

Jennifer discussed after May 1 to FinCom and Select Board for interdepartmental xfer from COA to community service salary line.

Article at Town Meeting is the revolving fund expense limits for alarm and recreation class fund (TKD, art, yoga, etc). A project was approved for Flerra Meadows for baseball field but ran out of funds. The RecCom will like to replace the batting cage with funds from the revolving fund. The TKD class will help erect and remove in the winter. Fund limit is at \$15,000. FinCom can approve in excess of the limit assuming the article passes. There is a limit on dollars to remove in a FY. Could we use the funds for the groomer? Jennifer will investigate. Also, maintenance funds.

Becky moved to increase the expenditures from the revolving fund to \$25,000 to reasons deemed acceptable by the RecCom. Spent \$11,000 to date. Diana seconded.

Becky-aye, Ling-aye, Diana-aye, Gary-aye

Veterans IMA on agent for FY22. Can reduce the budget by \$1235.

Becky moved \$33,965 and seconded by Diana, approved 4-0

Becky-aye, Ling-aye, Diana-aye, Gary-aye



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V6 snapshot of budget is out and will update full budget to v6 and will be out shortly.

April 16 will be Jennifer's last meeting and will meet to make sure of updates. We will hold a meeting on the 13th.

Fire chief is working on replacement water cisterns (hydrants) and door repairs/replacements.

FEMA reimbursement being followed up with a discussion with FEMA rep. expecting response by mid-April for costs from March through June.

The Town contacted a firm who provides contract work for Town accountants and a quote is in hand. Looking to see if remote work will decrease the quote a little.

Discussion at Select board regarding field fees.

ABRS asked for \$15,000 for food services.

Gary asked about the \$1.6M from the Federal for Covid, business, families, water resources, and will the school ask for additional funds. CARES funds are still available (e.g. ATM with outside folks, extra printouts).

Becky moved to adjourn, and Diana seconded at 8:30PM, approved 4-0
Becky-aye, Ling-aye, Diana-aye, Gary-aye

Next meetings (could be cancelled if not needed):

April 13 – last meeting with Jennifer

April 20

April 27

May 4

May 11

May 18

May 25

June 1

June 8

June 12 - ATM

exhibits to be used:

RFT for Firestation beds

Current warrant

Budget v5

Previous minutes

