



**TOWN OF BOXBOROUGH  
NOTICE OF PUBLIC MEETING  
Boxborough, MA 01719**

BOARD/COMMITTEE: Boxborough Finance Committee

DATE: Tuesday, March 29, 2022

TIME: 6:30PM

PLACE: hybrid (Grange Hall and Zoom)

In attendance: Becky Neville, Maria Neyland, Gary Kushner, Keshava Srivastava, Priya Sundaram (6:33), Sachin Mathur (6:36)

Missing:

Other: Judy Reid, Susan Bak, Keith Lyons, John Markiewicz

Meeting called to order by the Chair at 6:30PM

Becky Neville- Present, Maria Neyland- Present, Gary Kushner- Present, Keshava Srivastava-present

Citizen's concerns – none

Minutes for March 22, 2022 were reviewed and moved by Maria and seconded by Gary Gary-aye, Maria-aye, Becky-aye, Priya-abstain, Keshava-aye  
Approved 4-0-1

Request for records request for contact with Campagnelli regarding water. No one from FinCom has had contact with anyone from Campagnelli.

Budgets:

Debt was covered first for Town Debt (710 )

Gary moved \$1,065,000 long term debt and Priya seconded  
Priya-aye, Keshava-aye, Gary-aye, Maria-aye, Sachin-aye, Becky-aye  
Approved 6-0

Gary moved \$229,632 and Sachin seconded for town debt interest (720)  
Priya-aye, Keshava-aye, Gary-aye, Maria-aye, Sachin-aye, Becky-aye  
Approved 6-0



County retirement 830

Gary moved \$1,218,757 and Sachin seconded

Priya-aye, Keshava-aye, Gary-aye, Maria-aye, Sachin-aye, Becky-aye

Approved 6-0

Employee benefits (915)

\$1,044,936 is the sum for life insurance, LTD, FSA Fee and Medicare and health insurance

Becky explained Medicare for Town employees

Gary moved \$1,044,936 and Priya seconded

Priya-aye, Keshava-aye, Gary-aye, Maria-aye, Sachin-aye, Becky-aye

Approved 6-0

Fire other to be revoted 220 for \$147,720 or \$148,990

Fix a discrepancy between the minutes and the budget

Gary moved \$147,720 and Sachin seconded

Priya-aye, Keshava-aye, Gary-aye, Maria-aye, Sachin-aye, Becky-aye

Approved 6-0

Nashoba based on 3 children

Gary moved \$98,000 and Maria seconded

Priya-aye, Keshava-aye, Gary-aye, Maria-aye, Sachin-aye, Becky-aye

Approved 6-0

Veterans

Correction of \$300 subtract instead of add

Gary moved \$34,999 and Sachin Seconded

Priya-aye, Keshava-aye, Gary-aye, Maria-aye, Sachin-aye, Becky-aye

Approved 6-0

Discussion on overall budget

\$23,180,980 for FY22 which included high COLA for employees and \$77,000 subtracted for Police other

Article 9, collective bargaining checked and amount was \$11,210, \$20,065, \$40,610

It is unclear what the FY22 ATM budget actual and will check the recap number

Gary moved \$24,595,314 and Maria seconded

Priya-aye, Keshava-aye, Gary-aye, Maria-aye, Sachin-aye, Becky-aye



Approved 6-0

ATM warrant and recommendations discussed

Article 4 personnel plan reviewed by FinCom

Vote 1

Steps will be based on employee handbook and requires an annual review by TA

Temporary out of grade work approved by TA or dept. head

Sick time to be added to part time (<20 hours).

Gary moved vote 1 and Maria seconded

Priya-aye, Keshava-aye, Gary-aye, Maria-aye, Sachin-no, Becky-aye

Approved 5-1

Sachin will write the con

Vote 2

Add associate planner as grade 13

Removed a number of positions

Gary moved vote 2 and Maria seconded

Priya-aye, Keshava-aye, Gary-aye, Maria-aye, Sachin-aye, Becky-aye

Approved 6-0

Vote 3

Classification and compensation – wage increase

1.9% wage plus step

Gary moved vote 3 and Maria seconded

Priya-aye, Keshava-aye, Gary-aye, Maria-aye, Sachin-aye, Becky-aye

Approved 6-0

Article 5 recommendation

Added a note about executive offices to replace SelectBoard and TA/ATA

There is an expectation that the Select Board will move to remove the cruiser. The police department did not apply for grants.

The FinCom recommendation was discussed and agreed to continue reviewing the budget prior to ATM

\$31,000 for associate planner or \$16.20 for the median house or .024 per \$1000



Discussion on town hall staffing changes, upgrade positions were decreased including executive admin decrease.

Stormwater will be on the consent agenda following planning guidelines of both SB and FinCom being unanimous

Discussion on Sargent road and timing of the grants.

Gary moved \$675,000 and Priya seconded for the Sargent road bonding  
Concern on the total increase to the Town and the status of the grant which would bring down the cost to \$275,000.

Priya-aye, Keshava-aye, Gary-aye, Maria-no, Sachin-no, Becky-no

Tied 3-3

Sachin will work with Maria on the con

Road paving

Maria moved \$300,000 and Gary seconded

Paving is important to the Town to maintain the roads.

Priya-aye, Keshava-aye, Gary-aye, Maria-aye, Sachin-aye, Becky-no

Approved 5-1

Solar bylaws are actually 2 bylaws including one for small and the second for mid and large.  
We believe there are no financial impact. One member might vote against the bylaw on Town meeting floor.

Gary move small scale solar bylaw and seconded by Sachin

Priya-abstain, Keshava-aye, Gary-aye, Maria-aye, Sachin-abstain, Becky-aye

Approved 4-0-2

Gary moved medium and large scale solar bylaw and Sachin seconded

Requires special permit and is difficult to work with the Town on special permits.

Priya-abstain, Keshava-aye, Gary-aye, Maria-abstain, Sachin-abstain, Becky-aye

Approved 3-0-3

Discussion on FinCom bylaw and why the FinCom voted against it.

It was noted that the original Town government study indicated that the FinCom process should not be modified. The FinCom acts as a guard rail to the budgeting process.

Maria moved to not recommend and Priya seconded

Priya-aye, Keshava-aye, Gary-aye, Maria-aye, Sachin-aye, Becky-aye

Approved 6-0 to not recommend



Maria moved to support the sense of the meeting to explore vocation schools and Gary  
Seconded

Priya-aye, Keshava-aye, Gary-aye, Maria-aye, Sachin-aye, Becky-aye  
Approved 6-0

#### **Liaison updates**

SB –

EDC –

Planning board –

BLF –

BBC –

Personnel board –

RecCom –

Library –

Housing –

AB regional building committee –



Regional school meeting – Gary reported that the school committee met three times to approve the same budget. There were issues with the wording. The bottom line is that the school budget did not change.

CPC –

CoA –

Water resources –

Sustainability –

ConsCom –

Board of Health –

Historical commission -

Correspondence – none

Maria moved to adjourn and Gary seconded  
Priya-aye, Keshava-aye, Gary-aye, Maria-aye, Sachin-aye, Becky-aye  
Approved 6-0 and adjourned at 10:05PM

Exhibits used:

Minutes for March 22, 2022

Budget for FY2023

Proposed warrant- DRAFT

FinCom Report for warrant

Next meetings:

April 5

April 12

April 19

April 26



May 3

RFT tracker

Item	description	Amount	Start at \$150,000	comments
HVAC at museum		\$6,700	\$143,300	
Acc't Consultant & Training		\$39,820	\$103,480	
T/C consulting		\$5,000	\$98,480	
Hager well	Nov 30 2021	\$26000	\$72,480	
Treasurer /consultant	Dec 7 2021	\$10,500	\$61,980	
Hager maintenance	Dec 7 2021	\$3,500	\$58,480	
Tax collector consulting	Jan 11 2022	\$15,200	\$42,280	
Assessor	Feb 15 2022	\$3,743	\$38,537	
STM restoration	Feb 28 2022	\$50,000???	\$88,573	Need to validate the amount from STM
Library pump for HVAC	Mar 15 2022	\$6,000	\$82,537	
Fire station septic repairs	Mar 22, 2022	\$4,758.68		

Budget worksheet FY23

Budget #	Salary/other	Title	Voted \$	vote	date
114	Salary	Moderator	\$100	6-0	1/25/22
114	Other	Moderator	\$80	6-0	1/25/22
119	Other	Town constable	\$160	5-0-1	1/25/22
123	Salary	Executive Offices	\$302,870	6-0	2/8/22
123	Other	Executive Offices	\$16,745	5-0	2/8/22 3/1/22
131	Other	Finance Committee	\$385	6-0	1/25/22
135	Salary	Town Accountant	\$96,447	6-0	2/8/22
135	Other	Town Accountant	\$43,600	6-0	2/8/22
141	Salary	Town Assessor	\$106,887	6-0	2/8/22
141	Other	Town Assessor	\$21,220	6-0	2/8/22
145	Salary	Treasurer Collector	\$108,402	6-0	2/1/22



					2/8/22
145	Other	Treasurer Collector	\$28,700	6-0	2/1/22 2/8/22
151	Other	Legal	\$78,400	5-0	1/11/22 3/1/22
152	Other	Personnel Board	\$345	6-0	12/21/21
156	Salary	Technology	\$7,500	5-0	3/1/22
156	Other	Technology	\$251,775	5-0	3/1/22
161	Salary	Town Clerk	\$93,655	6-0	2/8/22
161	Other	Town Clerk	\$2,664	6-0	2/8/22
162	Salary	Elections and registration	\$11,204	5-0-1	2/1/22
162	Other	Elections and registration	\$8,360	5-0-1	2/1/22
171	Other	Conservation Comm	\$1600	6-0	1/18/22
174	Salary	Land Use and Permitting	\$242,378	6-0	2/8/22
174	Other	Land Use and Permitting	\$17,000	6-0	2/8/22
175	Salary	Planning Board	\$5,913	5-0	3/1/22
175	Other	Planning Board	\$5,425	5-0	3/1/22
176	Salary	ZBA	\$1,304	6-0	1/25/22
176	Other	ZBA	\$635	6-0	1/25/22
179	Other	AG Comm	\$200	4-0-2	1/25/22
182	Other	Economic Develop.	\$3750	6-0	12/21/21
192	Other	Town Hall	\$54,240	5-0	2/8/22 3/1/22
196	Other	Facilities	\$63,775	6-0	2/15/22
199	Other	Sustainability Com	\$950	6-0	2/15/22
210	Salary	Police	\$1,395,537	5-0	1/25/22 3/15/22
210	Other	Police	\$210,805	5-0	1/25/22 2/22/22 3/1/22
215	Salary	Dispatch	\$393,949	6-0	1/25/22
215	Other	Dispatch	\$58,768	6-0	1/25/22 2/1/22
220	Salary	Fire	\$1,158,176	6-0	1/18/22
220	Other	Fire	\$147,720	6-0	1/18/22 3/29/22





292	Salary	ACO	\$18,061	6-0	1/25/22
292	Other	ACO	\$5,495	6-0	1/25/22
299	Salary	Field Driver	\$0	N/A	N/A
299	Other	Field Driver	\$0	N/A	N/A
300	Salary	School committee	\$1600	6-0	2/8/22
310	Other	Minuteman	\$164,230	6-0	2/22/22
311	Other	Assabet	\$71,580	6-0	2/22/22
312	Other	Nashoba	\$98,000	5-0	2/22/22 3/15/22 3/29/22
320	Other	ABRSD	\$13,257,674	5-0	2/22/22
422	Salary	DPW	\$626,621	6-0	1/11/22
422	Other	DPW	\$130,496	6-0	1/11/22
423	Salary	Snow & Ice	\$66,880	6-0	1/11/22
423	Other	Snow & Ice	\$139,710	6-0	1/11/22
424	Other	Street Lighting	\$3,000	6-0	1/11/22
425	Other	Hager Well	\$61,280	6-0	1/11/22
429	Other	Fuel	\$168,350	6-0	1/11/22 3/8/22
431	other	Hazardous Waste	\$10,000	6-0	1/11/22
433	Other	Transfer station	\$132,900	6-0	1/11/22
491	Salary	Cemetery	\$5,000	6-0	2/15/22
491	Other	Cemetery	\$500	6-0	2/15/22
505	Salary	Animal Inspector	\$1,015	6-0	2/15/22
511	Salary	Board of Health	\$600	5-0-1	2/22/22
511	Other	Board of Health	\$52,679	5-0-1	2/22/22
529	Salary	Community service	\$52,095	6-0	1/11/22
529	Other	Community service	\$8,005	6-0	1/11/22
541	Salary	COA	\$74,486	6-0	2/8/22
541	Other	COA	\$9,240	6-0	2/8/22
543	Salary	Veterans	\$0	N/A	N/A
543	Other	Veterans	\$35,999	6-0	2/15/22 3/29/22
610	Salary	Library	\$276,462	6-0	1/25/22
610	Other	Library	\$164,750	6-0	1/25/22
630	Salary	Rec Comm	\$52,298	6-0 6-0	1/11/22 2/15/22
630	Other	Rec Comm	\$11,900,	6-0	1/11/22
670	Other	Steele Farm	\$2,000	6-0	1/25/22



691	Other	Historical comm	\$7,373	6-0	<del>2/15/22</del> 3/8/22
692	Other	Public Celebrations	\$1,500	6-0	2/15/22
699	Other	AB cultural council	\$1,400	6-0	2/15/22
710	Other	Retirement of LT debt	\$1,065,000	6-0	3/29/22
751	Other	Debt interest	\$229,632	6-0	3/29/22
830	Other	County retirement Assessment	\$1,218,757	6-0	3/29/22
912	Other	Other insurance	\$214,013	6-0	2/15/22
915	Other	Employee benefits	\$1,044,936	6-0	3/29/22
132	Other	Reserve fund	\$150,000	6-0	1/25/22