

Well-Being Committee  
Meeting Minutes  
March 17, 2022

Members Present: Liz Markiewicz, Al Murphy, Cassie LaRussa, Ann Seymour

Others present: Wendy Abetz (admin), Rev. Cindy Worthington-Berry, Channing Wang, Anne McNeece, Diana Lipari

Meeting was held on Zoom. The meeting was called to order via roll call vote: Al Murphy, aye; Liz Markiewicz, aye, Cassie LaRussa aye, Ann Seymour aye

1. Approval of Minutes
  - a. Minutes from March 3, 2022 were approved by roll call vote: Al Murphy, aye; Liz Markiewicz, aye, Cassie LaRussa aye, Ann Seymour aye
2. Update regarding training presentation by Nancy Settle-Murphy
  - a. Liz emailed the Select Board asking for time to present at an upcoming meeting but has not received a response. Diana Lipari indicated that the Select Board is busy with the warrant and that Liz should be able to get on the Select Board agenda after April 1<sup>st</sup>.
3. Selection of representative for Town Administrator search
  - a. Al Murphy volunteered to be the Well-Being Committee rep.
4. Community Services Coordinator hiring update & CSC job description discussion
  - a. There have been five applicants for the position. Three dropped out. One has been interviewed and one will be interviewed later today.
  - b. Al and Channing discussed the thinking behind their revised job description. The Committee discussed content and format of the revised job description, and discussed communication of job expectations to a potential new hire.
  - c. Liz volunteered to revise the job description based on today's conversation and send to Personnel Board for next steps.
5. Boxborough Bee update
  - a. Spring edition is coming out tomorrow, March 18<sup>th</sup>
6. Potential Well-Being Committee involvement in Fifer's Day
  - a. Diana Lipari gave an update on the current status of the Public Celebrations Committee and Fifer's Day planning, and asked if the Well-Being Committee would want to take on a role in Fifer's Day planning.
  - b. The Committee asked Diana to send along further information about what kind of support is still needed and what potential Well-Being Committee participation would involve.

The meeting was adjourned by roll call vote: Al Murphy, aye; Liz Markiewicz, aye, Cassie LaRussa aye, Ann Seymour aye.

Respectfully submitted,  
Cassie LaRussa