



**TOWN OF BOXBOROUGH
NOTICE OF PUBLIC MEETING
Boxborough, MA 01719**

BOARD/COMMITTEE: Boxborough Finance Committee

DATE: Tuesday March 16, 2021

TIME: 6:00 PM (prior to BLF)

PLACE: Zoom

Per Governor Baker's Emergency Order suspending certain provisions of Open Meeting Law dated March 12, 2020, the Finance Committee Meeting will be held through a Zoom session only. Click on the link to join or dial in by phone. Details are below.

In attendance: Diana Lipari, Becky Neville, Sachin Mathur, Ling Chen, Gary Kushner

Missing: none

Other: Jennifer Barrett, Captain Gray, Liz Markiewicz, Maria Neyland

Minutes for March 9, 2021

Becky moved and Diana Seconded, approved 5-0

Becky– aye, Diana– aye, Ling– aye, Sachin– aye, Gary – aye

The warrant was reviewed starting with article 1. Discussion led by Diana regarding the town clerk salary in article 3. Town Clerk salary can be spread out over a full year or in one lump sum as it is a stipend. The FinCom recommended \$7284.00 for 6 weeks to end of year term (May 17 to June 30). Temporary Town Clerk from June to May 17+7 days or May 24. The new ~~appointed~~ elected Clerk then takes over on May 24. Do not yet know the date on when Liz Markiewicz will retire.

Becky moved \$7284 stipend and Diana seconded. Approved 5-0

Based on Town election

Becky– aye, Diana– aye, Ling– aye, Sachin– aye, Gary – aye

Article 4 was updated by the Personal ~~committee~~ board at public meeting on Thursday March 11.

Diana has an issue with 2.4% increase based on a 3 year running average. The FinCom had originally agreed on 1.4% and no steps by majority earlier in the year. Gary commented that he will amend on Town Meeting floor to move back to 1.4%.

Becky moved to recommend, and Diana seconded, not approved (0-5)

Becky– Nay, Diana– Nay, Ling– Nay, Sachin– Nay, Gary – Nay

FinCom will work on the recommendation

Union ratified the contracts and were supported by the Select Board.



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Becky moved the one-year police contract and seconded by Gary. The details are set at \$58 or 1.5x for overtime. Total increase is \$20,065 for the police contract
Becky– aye, Diana– aye, Ling– aye, Sachin– aye, Gary – aye

Becky moved the one year fire contract and Gary seconded
2% COLA, call back to 7 days, details to \$55 or 82.50 for 8 hours
Indoor welding for Vibalogics requires Fire department personnel and they must be off shift.
The total cost of the contract is \$11,200 for FY2022.
Becky– aye, Diana– aye, Ling– aye, Sachin– aye, Gary – aye

Becky moved dispatch contract and Gary seconded
A town survey was performed over a number of towns. Salary was lower than the rest of the town reviewed. \$3.00 wage adjustment split between ~~between~~ salary increase and ~~step~~COLA. Lost candidates to other towns and lost 2 dispatchers this year. Currently down 1 dispatcher. Could lose 911 certification and transferred to a separate dispatch. Dispatchers Currently \$24.82 and proposing to go to \$27.82/hour.
Total cost is \$40,600
Becky-aye, Diana- nay, Ling-aye, Sachin-aye, Gary – aye approved 4-1

Moved to BLF at 7PM

Back from BLF at 8:32

The employees get 12 days off with new vacation day added by personnel board.

Becky moved that articles 123, 135, 141, 145, 161, 162, 174, 192, 210, 215, 220, 241, 292, 422, 423, 529, 541, 610, 630 be increased to 2.4% as outlined below in the new line total to align with article 4 and seconded by Diana. Gary has committed to amend article 4 to 1.4%. Becky commented that she will move to add steps. Gary will reach out to John Fallon to ask about a minority recommendation on article 5. Gary will reach out to John Fallon regarding article 4 versus article 5 and if Town Meeting must revote each vote individually or all at one time.



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3/18/2019			Previous Line Total	Changes This Revision	New Line Total
	199 Sustainability	Website Addition	500	750	1,250
	210 Police	Salary Adjustment	100,109	(9,245)	90,864
	210 Police	Reduce Training per FinCom	11,500	(2,000)	9,500
	320 ABRSD	Calculation adjustment	12,685,190	(9,110)	12,676,080
	543 Veterans	Reduce Benefits allotment per FinCom	25,000	(10,000)	15,000
	123 Town Administrator	Salary (Assistant)- Classification & Comp Adj to 2.4%	82,250	1,010	83,260
	135 Accountant	Salary Updates- Classification & Comp Adj to 2.4%	83,410	820	84,230
	141 Assessor	Salary Updates- Classification & Comp Adj to 2.4%	83,410	820	84,230
	145 Treasurer/Collector	Salary Updates- Classification & Comp Adj to 2.4%	75,565	745	76,310
	161 Town Clerk	Salary Updates- Classification & Comp Adj to 2.4%	52,890	520	53,410
	162 Elections	Salary Updates- Classification & Comp Adj to 2.4%	1,220	5	1,225
	174 Planner	Salary Updates- Classification & Comp Adj to 2.4%	73,720	730	74,450
	192 Town Hall	Salary Updates- Classification & Comp Adj to 2.4%	224,350	2,215	226,565
	210 Police	Salary (non-union)- Classification & Comp Adj to 2.4%	151,831	1,500	153,331
	215 Dispatch	Salary (non-union)- Classification & Comp Adj to 2.4%	17,785	20	17,805
	220 Fire	Salary (non-union)- Classification & Comp Adj to 2.4%	309,931	3,160	313,091
	241 Building Insp	Salary Updates- Classification & Comp Adj to 2.4%	83,410	820	84,230
	292 ACO	Salary Updates- Classification & Comp Adj to 2.4%	17,125	165	17,290
	422 DPW	Salary Updates- Classification & Comp Adj to 2.4%	513,438	5,055	518,493
	423 Snow&Ice	Salary Updates- Classification & Comp Adj to 2.4%	66,230	650	66,880
	529 Comm Svcs	Salary Updates- Classification & Comp Adj to 2.4%	37,325	365	37,690
	541 CoA	Salary Updates- Classification & Comp Adj to 2.4%	37,325	365	37,690
	610 Library	Salary PT- Classification & Comp Adj to 2.4%	179,005	1,230	180,235
	630 Rec Comm	Salary Updates - Classification & Comp Adj to 2.4%	35,220	165	35,385

Becky - yes, Diana-nay, Ling-nay, Sachin-nay, Gary-yes, not approved 2-3

Diana moved that the FinCom stay with the original 1.4% (column E) as originally voted and Sachin seconded. Approved that article 5 will show the salary budgets as voted in previous meetings.

Becky-nay, Diana-aye, Ling-aye, Sachin-aye, Gary -nay

Sachin asked about the dispatch contract and believes that a 12% is too high.

Diana moved to revoke article 6B for dispatch contract and seconded by Sachin, the FinCom will revoke the dispatch contract

Becky-nay, Diana-aye, Ling-aye, Sachin- aye, Gary-nay

Becky moved to approve article 6B dispatch contract and Gary seconded

Becky-aye, Diana-nay, Ling-aye, Sachin- nay, Gary-aye

The FinCom does support the dispatch contract by a majority 3-2

Sachin will write the minority report

Majority recommends

Becky moved to adjourn and Diana seconded

Becky- aye, Diana- aye, Ling- aye, Sachin- aye, Gary - aye

Adjourned at 9:49



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Next meetings (could be cancelled if not needed):

March 23 – FinCom report due for warrant

March 30

exhibits to be used:

warrant

Budget v4

Budget v5

Previous minutes for March 9