



**TOWN OF BOXBOROUGH  
NOTICE OF PUBLIC MEETING  
Boxborough, MA 01719**

BOARD/COMMITTEE: Boxborough Finance Committee

DATE: Tuesday, March 15, 2022

TIME: 6:30PM

PLACE: hybrid (Grange Hall and Zoom)

In attendance: Becky Neville, Maria Neyland, Gary Kushner, Keshava Srivastava, Priya Sundaram,

Missing: Sachin Mathur

Other: Kirby (LittletonTV); Rob (Littleton TV); TWBieber, Mark Barbadoro, Gregory Lambardo design (aka Rebecca Veneer), Cindy Markowitz, Susan Bak, Diana Lipari

Meeting called to order by the Chair at 6:30PM

Keshava-present, Priya-Present, Gary-present, Maria-present, Becky-present

Citizen's concerns – none

Minutes for March 8, 2022 were reviewed and moved by Maria Neyland and seconded by Priya Keshava-aye, Priya-aye, Gary-aye, Maria-aye, Becky-aye  
Passed 5-0

There was an RFT to cover the library budget for a water pump that failed. The pump will be rebuilt rather than replaced as new. Should be as good as new.

Maria Neyland Moved \$6000 from reserve fund and seconded by Priya Sundaram

Keshava-aye, Priya-aye, Gary-aye, Maria-aye, Becky-aye

Passed 5-0

Either Priya or Keshava or both will need to stop by Town Hall to sign the RFT

No citizen concerns

Solar bylaw reviewed with Planning board including a presentation by Mark Barbadoro. Priya asked about locations on property. If on the front lawn then abutters would need to be reviewed. Encouraging roof vs. land based. There are screening and setback requirements.



Legal issues reviewed. DOER created a statute that meets the “green community” law and the Boxborough bylaw was based on the DOER model. Mark will send the warrant language as draft and expects the final language in a couple of weeks.

Zoning recodification to clean up the Boxborough bylaws, remove ambiguity and correct the English language (passive). Becky will ask Simon for a copy.

Taylor road is an acceptance or just to approve the work and receive the bond funds.

Will there be a recommendation on an associate planner by the planning board? Someone to handle the miscellaneous work (e.g. grants) that Simon is currently doing today.

Becky met with Carter today. We had not budgeted steps for the police department. Steps are provided even with contracts. \$6,056 is the difference for steps and overtime. \$1,395,537 is the new salary.

Gary Kushner moved police salary of \$1,395,537 and Maria Neyland seconded  
Keshava-aye, Priya-aye, Gary-aye, Maria-aye, Becky-aye  
Passed 5-0

John Fallon presented the proposal to revise the FinCom bylaw section 6. ATM would only be allowed to discuss section 6, but section 6 could be modified on Town Meeting floor to even remove the article. There are worries that opening section 6 would be difficult this year. Comment made that there are guard rails in Town to provide separation. Priya asked why to do the bylaw this year? John is going to meet with the SelectBoard on Monday to see if there is full support. John indicated that the Select Board wanted to submit an article to change the FinCom Bylaw, but John pushed back and indicated it was not their purview. Comment from Cindy regarding the bylaw and why there was no support of the bylaw.

No remaining budgets were available

Becky reviewed the previous years vocational schools. Minuteman was provided. Nashoba was up 4.5%, but most probably should be .5% increase. Revoted to be from \$112,000 to \$74,370. Gary Kushner moved \$112,370 Nashoba other and Maria Neyland seconded.  
Keshava-aye, Priya-aye, Gary-aye, Maria-aye, Becky-aye  
Passed 5-0

Gary checked with ABRS regarding fuel costs. ABRS is part of a municipal state account and there is no increase. DPW head will inquire if Boxborough can utilize an account.



Gary will be the FinCom rep on the TA search committee starting week of July 4. Have not yet hired a consultant to start the search.

Warrant article were discussed. Sargent road, but letter was deficient. Personnel plan not yet final for article 4. Personnel board is meeting Thursday and then Friday. Changes to TH budget for 19.5 hours; floating hours; assistant to executive asst and other changes. Associate planner rationale was sent out on March 15 and provides assistance to building inspector.

Gary to write recommendations for Safer, fire detection system, grant match for tender, cistern inspections

Not sure what the open space and recreation and road flooding

Add in purchase of land on summer road for recreation

Gary to write

OPEB to be \$50,000

Gary Kushner moved \$50,000 and Priya Sundaram seconded,

Keshava-aye, Priya-aye, Gary-aye, Maria-aye, Becky-aye

Passed 5-0

Gary to write the recommendation

Water resource consultant for \$20,000 from one warrant to another

Keshava to write the recommendation

PFAS remediation of TH well

AI> Sachin to ask DPW if Hager well tested for PFAS

Finance report for warrant

Free cash - \$2,242,231

Stabilization - \$1,567,363

Priya left at 8:58 due to internet issues

Priya back at 9:07

### **Liaison updates**

SB –

EDC –

Planning board – meeting on March 14 including the MBTA zoning. Solar bylaw discussed.

BLF – meeting moved to next week



BBC – meeting next week

Personnel board – meeting Friday AM with final vote on reclassification. Annual performance reviews not done so automatic steps for TH. Need to know automatic step and sick time.

RecCom – meeting held last week, but couldn't attend

Library –

Housing –

AB regional building committee –

Regional school meeting –

CPC –

CoA –

Water resources – Keshava attended the meeting.

Sustainability –

ConsCom –

Board of Health –

Historical commission -

Correspondence – none

Gary Kushner moved to adjourn and Maria Neyland seconded

Keshava-aye, Priya-aye, Gary-aye, Maria-aye, Becky-aye

Passed 5-0

Meeting adjourned at 9:10PM



Exhibits used:  
Minutes for March 8, 2022  
Budget for FY2023  
Proposed warrant- DRAFT  
FinCom Report for warrant  
Planning board presentation on solar bylaw

**New treasurer:** Cynthia Petrillo [cpetrillo@boxborough-ma.gov](mailto:cpetrillo@boxborough-ma.gov)

Next meetings:

March 22  
March 29  
April 5  
April 12  
April 19  
April 26  
May 3  
RFT tracker

Item	description	Amount	Start at	comments
			\$150,000	
HVAC at museum		\$6,700	\$143,300	
Acc't Consultant & Training		\$39,820	\$103,480	
T/C consulting		\$5,000	\$98,480	
Hager well	Nov 30 2021	\$26000	\$72,480	
Treasurer /consultant	Dec 7 2021	\$10,500	\$61,980	
Hager maintenance	Dec 7 2021	\$3,500	\$58,480	
Tax collector consulting	Jan 11 2022	\$15,200	\$42,280	
Assessor	Feb 15 2022	\$3,743	\$38,537	
STM restoration	Feb 28 2022	\$50,000???	\$88,573	Need to validate the amount from STM
Library pump for HVAC	Mar 15 2022	\$6,000	\$82,537	

Budget worksheet FY23



Budget #	Salary/other	Title	Voted \$	vote	date
114	Salary	Moderator	\$100	6-0	1/25/22
114	Other	Moderator	\$80	6-0	1/25/22
119	Other	Town constable	\$160	5-0-1	1/25/22
123	Salary	Executive Offices	\$302,870	6-0	2/8/22
123	Other	Executive Offices	\$16,745	5-0	<del>2/8/22</del> 3/1/22
131	Other	Finance Committee	\$385	6-0	1/25/22
135	Salary	Town Accountant	\$96,447	6-0	2/8/22
135	Other	Town Accountant	\$43,600	6-0	2/8/22
141	Salary	Town Assessor	\$106,887	6-0	2/8/22
141	Other	Town Assessor	\$21,220	6-0	2/8/22
145	Salary	Treasurer Collector	\$108,402	6-0	2/1/22 2/8/22
145	Other	Treasurer Collector	\$28,700	6-0	2/1/22 2/8/22
151	Other	Legal	\$78,400	5-0	1/11/22 3/1/22
152	Other	Personnel Board	\$345	6-0	12/21/21
156	Salary	Technology	\$7,500	5-0	3/1/22
156	Other	Technology	\$251,775	5-0-3/1/22	
161	Salary	Town Clerk	\$93,655	6-0	2/8/22
161	Other	Town Clerk	\$2,664	6-0	2/8/22
162	Salary	Elections and registration	\$11,204	5-0-1	2/1/22
162	Other	Elections and registration	\$8,360	5-0-1	2/1/22
171	Other	Conservation Comm	\$1600	6-0	1/18/22
174	Salary	Land Use and Permitting	\$242,378	6-0	2/8/22
174	Other	Land Use and Permitting	\$17,000	6-0	2/8/22
175	Salary	Planning Board	\$5,913	5-0	3/1/22
175	Other	Planning Board	\$5,425	5-0	3/1/22
176	Salary	ZBA	\$1,304	6-0	1/25/22
176	Other	ZBA	\$635	6-0	1/25/22
179	Other	AG Comm	\$200	4-0-2	1/25/22
182	Other	Economic Develop.	\$3750	6-0	12/21/21



192	Other	Town Hall	\$54,240	5-0	2/8/22 3/1/22
196	Other	Facilities	\$63,775	6-0	2/15/22
199	Other	Sustainability Com	\$950	6-0	2/15/22
210	Salary	Police	\$1,395,537	5-0	1/25/22 3/15/22
210	Other	Police	\$210,805	5-0	1/25/22 2/22/22 3/1/22
215	Salary	Dispatch	\$393,949	6-0	1/25/22
215	Other	Dispatch	\$58,768	6-0	1/25/22 2/1/22
220	Salary	Fire	\$1,158,176	6-0	1/18/22
220	Other	Fire	\$148,990	6-0	1/18/22
292	Salary	ACO	\$18,061	6-0	1/25/22
292	Other	ACO	\$5,495	6-0	1/25/22
299	Salary	Field Driver	\$0	N/A	N/A
299	Other	Field Driver	\$0	N/A	N/A
300	Salary	School committee	\$1600	6-0	2/8/22
310	Other	Minuteman	\$164,230	6-0	2/22/22
311	Other	Assabet	\$71,580	6-0	2/22/22
312	Other	Nashoba	\$74,370	5-0	2/22/22 3/15/22
320	Other	ABRSD	\$13,257,674	5-0	2/22/22
422	Salary	DPW	\$626,621	6-0	1/11/22
422	Other	DPW	\$130,496	6-0	1/11/22
423	Salary	Snow & Ice	\$66,880	6-0	1/11/22
423	Other	Snow & Ice	\$139,710	6-0	1/11/22
424	Other	Street Lighting	\$3,000	6-0	1/11/22
425	Other	Hager Well	\$61,280	6-0	1/11/22
429	Other	Fuel	\$168,350	6-0	1/11/22 3/8/22
431	other	Hazardous Waste	\$10,000	6-0	1/11/22
433	Other	Transfer station	\$132,900	6-0	1/11/22
491	Salary	Cemetery	\$5,000	6-0	2/15/22
491	Other	Cemetery	\$500	6-0	2/15/22
505	Salary	Animal Inspector	\$1,015	6-0	2/15/22
511	Salary	Board of Health	\$600	5-0-1	2/22/22
511	Other	Board of Health	\$52,679	5-0-1	2/22/22



529	Salary	Community service	\$52,095	6-0	1/11/22
529	Other	Community service	\$8,005	6-0	1/11/22
541	Salary	COA	\$74,486	6-0	2/8/22
541	Other	COA	\$9,240	6-0	2/8/22
543	Salary	Veterans	\$0	N/A	N/A
543	Other	Veterans	\$35,999	6-0	2/15/22
610	Salary	Library	\$276,462	6-0	1/25/22
610	Other	Library	\$164,750	6-0	1/25/22
630	Salary	Rec Comm	\$52,298	6-0 6-0	1/11/22 2/15/22
630	Other	Rec Comm	\$11,900,	6-0	1/11/22
670	Other	Steele Farm	\$2,000	6-0	1/25/22
691	Other	Historical comm	\$7,373	6-0	2/15/22 3/8/22
692	Other	Public Celebrations	\$1,500	6-0	2/15/22
699	Other	AB cultural council	\$1,400	6-0	2/15/22
710	Other	Retirement of LT debt	\$		
751	Other	Debt interest	\$		
830	Other	County retirement Assessment	\$		
912	Other	Other insurance	\$214,013	6-0	2/15/22
915	Other	Employee benefits	\$		
132	Other	Reserve fund	\$150,000	6-0	1/25/22