



# TOWN OF BOXBOROUGH

Cemetery Commission

Boxborough, MA 01719  
 (978) 264-1700 • Fax: (978) 264-3127  
[www.boxborough-ma.gov](http://www.boxborough-ma.gov)

**Meeting Date: Thursday, March 9, 2023**

**Meeting Time: 10:08am**

**Place: DEPARTMENT OF PUBLIC WORKS BUILDING, 873 Mass Ave., Boxborough, MA 01719**

**Members Present: Owen Neville (Chair), Bill Sutcliffe, Jim Moss (Clerk)**

**Members Absent: None**

**Others Absent: Ed Kukkula, DPW Director/Cemetery Superintendent**

**Other Public Attendees: None**

## **Summary of Discussion of Each Topic**

### **1. Review and Approval of Previous Meeting Minutes**

- a. Corrections: None
- b. Approval Motion: Owen made motion
- c. 2<sup>nd</sup>: Bill Sutcliffe
- d. Passed: Unanimously

### **2. Communications/Public Participation**

- a. Old Subject: No Public Participation
  - i. none
  - ii. none
- b. New Subjects
  - i. none

### **3. Vegetation or Grounds Issues**

- a. Old Subjects:
  - i. DPW is making great progress cleaning up South Cemetery
  - ii. New flat Marker has been placed at the corner of lot (Section 3-123B4) and extends into the roadway.
    1. This has raised a larger question: all of the corner lots have radiused corners at the roadways. We will talk to the Cemetery Supervisor about using these smaller lots for child burials or cremations. In the meantime the flat marker must be relocated.
  - iii. Lots (Section 3-110 and Section 2-31) have been filled and loamed again

**b. New Subjects:**

**i. South Cemetery:**

**1. Trees to be removed:**

- a.** Large Maple next to Vault
- b.** Another large Maple tree in same area
- c.** Motion for removal made by Jim
- d.** 2<sup>nd</sup> by Bill
- e.** Passed Unanimously

**2. Section 3 of South Cemetery**

- a.** Continued discussion about radiused corners causing smaller lots and difficulty placing flat markers. Owen suggested that this issue could be addressed in the Rules and Regulations and Administratively.

**3. Cemetery Roads: Pre-emergence treatment was discussed. No conclusions made.**

**ii. North Cemetery**

**1. No New Subjects**

**4. Veterans Flags (Veterans Day, Monday, May 29<sup>th</sup>)**

**a. Old Subjects**

- i.** Bill knows someone who is willing to help set out and retrieve flags.
- ii.** Kevin Mahoney, Dougie Shad (Chad) are his suggestions

**b. New Subjects**

- i.** none
- ii.** none

**5. Rules and Regulations**

**a. Old Subjects**

- i.** Continuing to Review Rules and Regulations
- ii.** Approved Section 5
- iii.** Starting to work on Section 6

**b. New Subjects**

- i.** None noted

**6. Next Meeting Date: April 13<sup>th</sup> @ 10:00am**

**7. Meeting was Ajourned at: 11:35am**