

Well-Being Committee  
Meeting Minutes  
March 3, 2022

Members Present: Liz Markiewicz, Al Murphy, Mary Pavlik, Cassie LaRussa, Ann Seymour

Others present: Wendy Abetz (admin), Channing Wang, Anne McNeece, Becky Neville (Finance)

Meeting was held on Zoom. The meeting was called to order via roll call vote: Mary Pavlik, aye; Al Murphy, aye; Liz Markiewicz, aye, Cassie LaRussa aye, Ann Seymour aye

Minutes approved: Mary Pavlik, aye; Al Murphy, aye; Liz Markiewicz, aye, Cassie LaRussa aye, Ann Seymour aye

1. CSC position
  - a. Discussion around creating a hybrid position or interim position description
  - b. Channing will redraft job description with modifications that focus on referral and communication elements and recommendations from former CSC input
  - c. Becky mentioned that there are 4 candidates at present
  - d. Discussion around the day-to-day details of the CSC position, how to obtain that info
    - i. Wendy mentioned that Rose had written a detailed town report draft. Wendy will forward draft to Wellbeing members
  - e. Agreement that there needs to be more info on work specifics. Suggested that future CSC collect and possibly use a program to assist with data collection
2. Boxborough Bee
  - a. Wellbeing Committee statement to launch "Friends and Neighbors" project with promo in Bee
  - b. due out March 18
3. Promoting pro bono workshop on civility and communication in meetings
  - a. Nancy Settle has agreed to facilitate a one-hour workshop on Managing Dysfunctional Meeting Behavior
  - b. Geared for board members and chairs and interested public?
  - c. Liz will request time to present workshop idea to Select Board for approval

Meeting adjourned: Mary Pavlik, aye; Al Murphy, aye; Liz Markiewicz, aye, Cassie LaRussa aye, Ann Seymour aye

Next meeting: March 17, 2022, 8am on Zoom