



**TOWN OF BOXBOROUGH
NOTICE OF PUBLIC MEETING
Boxborough, MA 01719**

BOARD/COMMITTEE: Boxborough Finance Committee

DATE: Tuesday, March 1, 2022

TIME: 6:30PM

PLACE: zoom only

In attendance: Becky Neville, Gary Kushner, Keshava Srivastava, Maria Neyland, Priya Sundaram,

Missing: Sachin Mathur

Other: Kirby (LittletonTV); Rob (Littleton TV); Susan Bak

Meeting called to order by the Chair at 6:31PM via zoom

Maria-present, Gary-present, Priya-present, Keshava-present, Becky -present

Citizen's concerns – none

Minutes for February 22, 2022 were reviewed moved by Maria and Seconded by Priya
Maria-aye, Gary-aye, Priya-aye, Keshava-aye, Becky -aye
Approved 5-0

Becky shared the natural gas expenses for 873 Mass Ave for FY21 and FY22. FY21 was \$2,749.94

Will ask Sachin to ask Ed why the summer months are still around \$100+. Will keep gas budgets as is.

Version 7 of the budget was used with the IT budget.

Technology (156) The salary is \$7,500 and the other is \$251,775. Hardware is \$48,000. Not sure what happens to the replaced hardware? Could we use the PC's and printers for folks in town. Consulting is up \$7900.



Gary moved \$7,500 total salary and Priya seconded
Maria-aye, Gary-aye , Priya-aye, Keshava-aye, Becky -aye

Maria moved \$251,775 and Priya seconded
Maria-aye, Gary-aye , Priya-aye, Keshava-aye, Becky -aye
Approved 5-0

Debt, go with bonding this year rather than BAN. No budget yet

Benefits were discussed. Rates are up for 7.41% to 11.76%. should we increase by 10% like the region? The Town pays 25% and the employee pays 75%. Plan 10% on \$883,330 or \$971,330.

No updates on vocational schools

Police budget

Will increase the cruiser back to \$55,000 at the request of the TA who was concerned that the cost of a hybrid might be higher.

Maria moved total other to \$210,805 and Gary seconded
Maria-aye, Gary-aye , Priya-aye, Keshava-aye, Becky -aye
Approved 5-0

The fire department budget was discussed and the chief's contract is not settled
The chief is going with a safer grant for 2 EMT/FF

Compensation survey results received on February 25

Around \$3,000 for STM for contracts (includes printing warrant, legal fees, constable)

Gary moved \$54,240 for **Town hall** and Priya seconded
Maria-aye, Gary-aye , Priya-aye, Keshava-aye, Becky -aye
Approved 5-0

Executive offices 123

Will change consulting from \$10,000 to \$5,000

Maria moved \$16,745 and Priya seconded
Maria-aye, Gary-aye , Priya-aye, Keshava-aye, Becky -aye
Approved 5-0

Legal (151)

Expecting resolution on one long term litigation
Discussed reducing legal services from \$100,00 to something.



Discussed moving to \$75,000

Priya moved \$78,400 and Gary seconded

Maria-aye, Gary-aye , Priya-aye, Keshava-aye, Becky -aye

Approved 5-0

Reserve fund 9132)

Currently at \$150,000

Keshava suggested increasing, but Maria recommended keeping it as is.

Keshava moved to increase to \$175,000 and Priya seconded

Maria-no, Gary-no, Priya-aye, Keshava -yes, Becky-no

2-3 failed

Planning board (175)

Gary did not have a record of the FinCom voting this budget

Gary moved salary \$5,913 and maria seconded

Maria-aye, Gary-aye , Priya-aye, Keshava-aye, Becky -aye

Approved 5-0

Gary moved \$5,425 total other and Priya seconded

Maria-aye, Gary-aye , Priya-aye, Keshava-aye, Becky -aye

Approved 5-0

The Select Board will close the warrant on March 7

Will need final language prior to voting warrant articles

Potentially funding source review on the 15th with the Select Board

Becky will send a note to Wes (chair of the Select Board) to have a BLF as planned and copy

FinCom

Next week will review the FinCom report

The TA will reach out to previous Town Accountant under consulting to build the model

Next meeting on March 8



Budgets:

Liaison updates

SB –

EDC – meeting cancelled

Planning board –

BLF –

BBC – meeting is March 2

Personnel board –

RecCom –

Library –

Housing –

AB regional building committee –

Regional school meeting – meeting on March 4 in person

CPC – meeting later in the week and will review Sargent Road

CoA–

Water resources–

Sustainability–

ConsCom –



Board of Health – lifted the mask mandate

Historical commission -

Correspondence – none

Next meeting at 6:30PM at Town hall and zoom (hybrid)

Gary moved to adjourn and Maria seconded,
Maria-aye, Gary-aye , Priya-aye, Keshava-aye, Becky -aye
Approved 5-0

Adjourned at 7:51

Exhibits used:

Heating from Ed at DPW tracking form

Minutes for February 22, 2022

Budget for FY2023

New treasurer: Cynthia Petrillo cpetrillo@boxborough-ma.gov

Next meetings:

March 8

March 15

March 22

March 29

April 5

April 12

April 19

April 26

May 3

RFT tracker

Item	description	Amount	Start at	comments
			\$150,000	
HVAC at museum		\$6,700	\$143,300	
Acc't Consultant & Training		\$39,820	\$103,480	



T/C consulting		\$5,000	\$98,480	
Hager well	Nov 30 2021	\$26000	\$72,480	
Treasurer /consultant	Dec 7 2021	\$10,500	\$61,980	
Hager maintenance	Dec 7 2021	\$3,500	\$58,480	
Tax collector consulting	Jan 11 2022	\$15,200	\$42,280	
Assessor	Feb 15 2022	\$3,743	\$38,537	

Budget worksheet FY23

Budget #	Salary/other	Title	Voted \$	vote	date
114	Salary	Moderator	\$100	6-0	1/25/22
114	Other	Moderator	\$80	6-0	1/25/22
119	Other	Town constable	\$160	5-0-1	1/25/22
123	Salary	Executive Offices	\$302,870	6-0	2/8/22
123	Other	Executive Offices	\$16,745	5-0	2/8/22 3/1/22
131	Other	Finance Committee	\$385	6-0	1/25/22
135	Salary	Town Accountant	\$96,447	6-0	2/8/22
135	Other	Town Accountant	\$43,600	6-0	2/8/22
141	Salary	Town Assessor	\$106,887	6-0	2/8/22
141	Other	Town Assessor	\$21,220	6-0	2/8/22
145	Salary	Treasurer Collector	\$108,402	6-0	2/1/22 2/8/22
145	Other	Treasurer Collector	\$28,700	6-0	2/1/22 2/8/22
151	Other	Legal	\$78,400	5-0	1/11/22 3/1/22
152	Other	Personnel Board	\$345	6-0	12/21/21
156	Salary	Technology	\$7,500	5-0	3/1/22
156	Other	Technology	\$251,775	5-0-3/1/22	
161	Salary	Town Clerk	\$93,655	6-0	2/8/22
161	Other	Town Clerk	\$2,664	6-0	2/8/22
162	Salary	Elections and registration	\$11,204	5-0-1	2/1/22
162	Other	Elections and registration	\$8,360	5-0-1	2/1/22
171	Other	Conservation Comm	\$1600	6-0	1/18/22
174	Salary	Land Use and Permitting	\$242,378	6-0	2/8/22



174	Other	Land Use and Permitting	\$17,000	6-0	2/8/22
175	Salary	Planning Board	\$5,913	5-0	3/1/22
175	Other	Planning Board	\$5,425	5-0	3/1/22
176	Salary	ZBA	\$1,304	6-0	1/25/22
176	Other	ZBA	\$635	6-0	1/25/22
179	Other	AG Comm	\$200	4-0-2	1/25/22
182	Other	Economic Develop.	\$		
192	Other	Town Hall	\$54,240	5-0	2/8/22 3/1/22
196	Other	Facilities	\$63,775	6-0	2/15/22
199	Other	Sustainability Com	\$950	6-0	2/15/22
210	Salary	Police	\$1,389,481	6-0	1/25/22
210	Other	Police	\$210,805	5-0	1/25/22 2/22/22 3/1/22
215	Salary	Dispatch	\$393,949	6-0	1/25/22
215	Other	Dispatch	\$58,768	6-0	1/25/22 2/1/22
220	Salary	Fire	\$1,158,176	6-0	1/18/22
220	Other	Fire	\$148,990	6-0	1/18/22
292	Salary	ACO	\$18,061	6-0	1/25/22
292	Other	ACO	\$5,495	6-0	1/25/22
299	Salary	Field Driver	\$0		
299	Other	Field Driver	\$0		
300	Salary	School committee	\$1600	6-0	2/8/22
310	Other	Minuteman	\$164,230	6-0	2/22/22
311	Other	Assabet	\$71,580	6-0	2/22/22
312	Other	Nashoba	\$112,000	6-0	2/22/22
320	Other	ABRSD	\$13,257,674	5-0	2/22/22
422	Salary	DPW	\$626,621	6-0	1/11/22
422	Other	DPW	\$130,496	6-0	1/11/22
423	Salary	Snow & Ice	\$66,880	6-0	1/11/22
423	Other	Snow & Ice	\$139,710	6-0	1/11/22
424	Other	Street Lighting	\$3,000	6-0	1/11/22
425	Other	Hager Well	\$61,280	6-0	1/11/22
429	Other	Fuel	\$110,105	6-0	1/11/22
431	other	Hazardous Waste	\$10,000	6-0	1/11/22
433	Other	Transfer station	\$132,900	6-0	1/11/22



491	Salary	Cemetery	\$5,000	6-0	2/15/22
491	Other	Cemetery	\$500	6-0	2/15/22
505	Salary	Animal Inspector	\$1,015	6-0	2/15/22
511	Salary	Board of Health	\$600	5-0-1	2/22/22
511	Other	Board of Health	\$52,679	5-0-1	2/22/22
529	Salary	Community service	\$52,095	6-0	1/11/22
529	Other	Community service	\$8,005	6-0	1/11/22
541	Salary	COA	\$74,486	6-0	2/8/22
541	Other	COA	\$9,240	6-0	2/8/22
543	Salary	Veterans	\$0		
543	Other	Veterans	\$35,999	6-0	2/15/22
610	Salary	Library	\$276,462	6-0	1/25/22
610	Other	Library	\$164,750	6-0	1/25/22
630	Salary	Rec Comm	\$52,298	6-0	1/11/22
				6-0	2/15/22
630	Other	Rec Comm	\$11,900,	6-0	1/11/22
670	Other	Steele Farm	\$2,000	6-0	1/25/22
691	Other	Historical comm	\$6,073	6-0	2/15/22
692	Other	Public Celebrations	\$1,500	6-0	2/15/22
699	Other	AB cultural council	\$1,400	6-0	2/15/22
710	Other	Retirement of LT debt	\$		
751	Other	Debt interest	\$		
830	Other	County retirement Assessment	\$		
912	Other	Other insurance	\$214,013	6-0	2/15/22
915	Other	Employee benefits	\$		
132	Other	Reserve fund	\$150,000	6-0	1/25/22