



**TOWN OF BOXBOROUGH
FinCom Minutes
Boxborough, MA 01719**

BOARD/COMMITTEE: Boxborough Finance Committee

DATE: Tuesday, February 28, 2023

TIME: 7:00PM

PLACE: Town Hall and zoom

In attendance: Becky Neville, Maria Neyland (chair), Gary Kushner

Via zoom: Priya Sundaram Tony Newton

Other: Kirby Littleton TV, Rebecca Verner, Kelli Pontbriand, Jessi Robinson, Kathleen Vorce, Vishal Shukla, Al Murphy, Alec Wade, phone number 978....., Sumant Kaduskar, Jeeva we x fc, Davidson Devasigamony, Mike Johns, Korinne

Meeting called to order by the Chair at 7:06 PM

Priya-present, Tony-present, Gary-present, Becky-present, Maria-present

Hybrid meetings currently under Governor waiver will expire on March 31, 2023 unless the Governor extends the regulation. We can have a hybrid meeting if the chair is in the meeting and there is a valid reason (as outlined in the law) for not being in attendance.

Planning board members Rebecca, Alec (Town Planner) and Kathleen to discuss various items. Kathy talked about accessory apartments more than 600 sq feet and less than 1000 sq feet. The Board of Health have regulations to residential dwellings including title 5 and external tank. Parking resolved and relationship removed. Not owner occupied. Questions asked about sizing. Public meeting is Monday March 6 and the FinCom will review on the 7th.

Rebecca talked about the tree bylaw (new) and have been talking about this bylaw in public meeting. Reviewed with tree warden (Ed Kukkula) and sustainability committee. Public shade trees and trees on private land. Stormwater and >1 acre then tree bylaw. ED Kukkula is the Tree Warden. Protected lands asked by Priya and 6 inches in diameter and native.

Replacement trees if clear cutting for a house/building or tree fund. Question about adding a building on personal property and would clear the lot then would have to purchase trees and then the stormwater bylaw kicks in. worried about private property and triggering site property reviews. Ok for developers. Will be reviewed on Monday March 6, but not public hearing. FinCom might need to defer recommendation if language not available on Tuesday March 7 and we have a planned meeting on March 14 prior to BLF.

Gary asked about the planning board's recommendation regarding an annual Fall Town Meeting for Zoning (and other articles to follow) and a sense of the board indicated they would



like to be first on the agenda on the second night of ATM. The Planning board will discuss at meeting on the 6th.

Joyce Lane was presented by Sumant re: having the town take on the acceptance of Boxborough Meadows (Joyce, Loring, MacLeod). Built in 2004 with 48 houses as a 40B. 2005 road application submitted and required some fixes. In July 2005 the performance guarantee was released. In November 2020 the tasks were completed. December 2022 application submitted to Town. Can bring up road and sidewalks to slightly different sizes from the 40B. we do not have a clear record on why the developer was let off from ZBA. The HOA does manage the wastewater treatment center. If the Town approves ownership, then there was a follow-up discussion at a later meeting to cover the cost with real costs and not estimates. The Town is not required to fix the road immediately but left to the DPW discretion.

Staff's Estimate of Cost - Boxborough Meadows *				
Item	Unit	Cost Per Unit	Total Unit	Total Cost
Micro Milling	Sq yard	\$1	4,154.2	\$4,154.2
Top @1.5"	Ton	\$83.5	681	\$56,863.5
Concrete Sidewalk	Sq Foot	\$14	6406.4	\$89,689.60
Bituminous Curb**	Ln Foot	\$10	150	\$1,500
Paint Markings	Sq Foot	\$5	180	\$900
Mobilization			3% total cost	\$4593.22
Contingency			10% total cost	\$15,310.73
Total Project Cost***				\$173,011.25

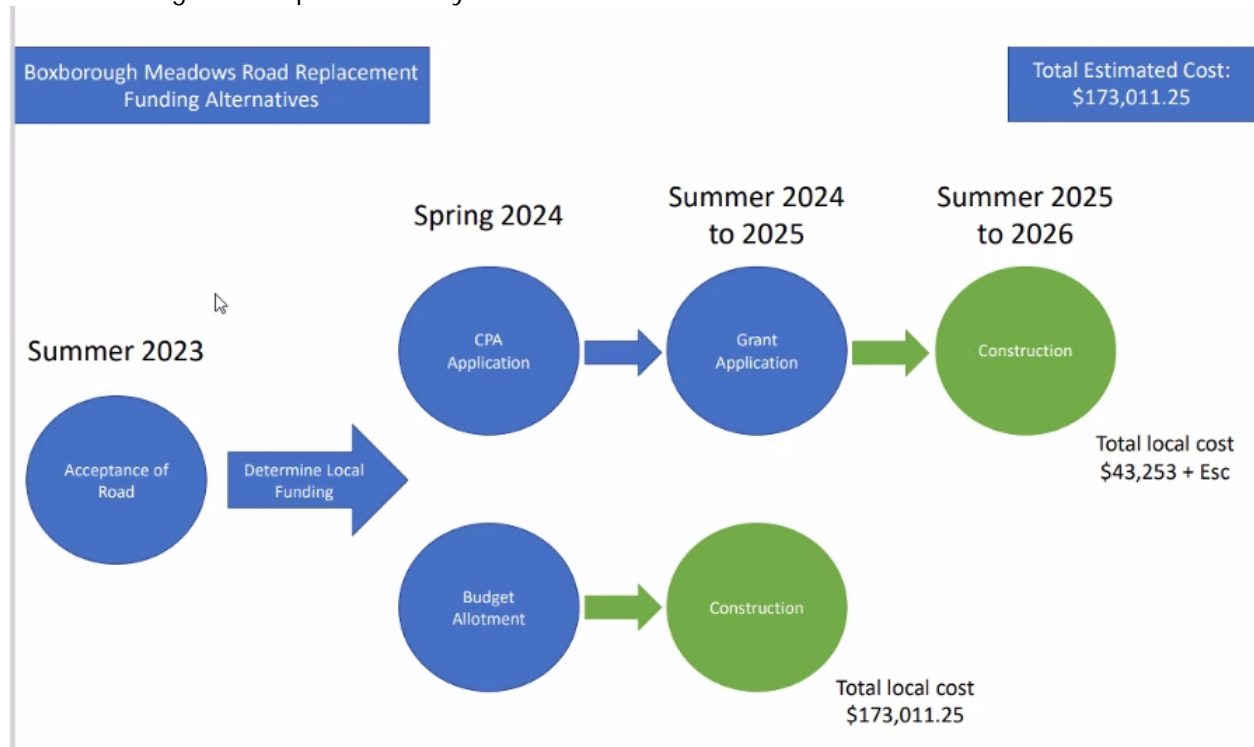
* This cost estimate is based on an average of previous construction projects, completed in the past year. New costs may change due to a variety of fluid factors, including but not limited to, prevailing wage, materials costs at the time of Plant opening, cost of fuel increases.

**Replacement of curbing at island, where deterioration as noted.

*** This project cost is based on roadway and sidewalk costs. It does not include cost of replacement for any drainage structures or drainage lines. We do not expect replacement of basins at this time, however the condition of drain lines is unknown.



The following chart is presented by Alec Wade



CPA would be for affordable areas. The Warrant article is for road acceptance. Application to the planning board which then passes to SB for the warrant. Cannot use housing trust funds.

Becky moved to accept the FinCom minutes from February 21 and Priya seconded Priya-aye, Tony-abstain, Gary-aye, Becky-aye, Maria-aye
Approved 4-0-1

Budgets:

Kelli sent out revisions for several of the budgets. The Town does not yet have electricity from LELD per Mike (TA). There are 4 budgets impacted by electricity. The AB regional school budget is still being worked. There is a school committee meeting on March 2 per Gary and the budget is on the agenda. The current budget can only go down.

The admin rate was incorrect as it was not updated to the new admin.

Maria reached out to Peishan regarding materials. The \$83,000 is correct in the library budget. Vocational schools were consolidated. Gary asked that regional school budget not be part of the vocational schools. Will put the school board salaries on the regional page.



Ask to include number of students at each school and year.

Gary asked about vocational school out of district State reimbursement. Maria has sent the note from Adam Klein regarding funding to TA on Friday. FY24 house 1 for chapter 70.

The Select Board indicated that school assessment would be up \$2M over a number of years, but not discussed and potentially extrapolated. One student from Acton currently at Minuteman is moving to Boxborough and this dollar amount will add to tuition. Inquiries to Assabet and Nashoba, but no updates to date.

Fire Department union Contract not yet in place, but confident it will be in place for ATM. Skid steerer moved to future year.

Question on cost estimate for converting Steele farm to museum.

Budgets

123

Becky moved Total Salary \$344,593 and Total Other \$63,509 for total \$408,102 and Tony seconded

Priya-aye, Tony-aye, Gary-aye, Becky-aye, Maria-aye

Approved 5-0

141

Becky moved Total Salary \$120,800 and Total Other \$32,445 for total \$153,245 and Tony seconded

Priya-aye, Tony-aye, Gary-aye, Becky-aye, Maria-aye

Approved 5-0

162 town Clerk

Becky moved Total Salary \$114,262 and Total Other \$14052 for total \$128,314 and Tony seconded

Priya-aye, Tony-aye, Gary-aye, Becky-aye, Maria-aye

Approved 5-0

174

Becky moved Total Salary \$290,793 and Total Other \$21,200 for total \$311,993 and Tony seconded

Priya-aye, Tony-aye, Gary-aye, Becky-aye, Maria-aye

Approved 5-0



422

Becky moved Total Salary \$679,856 and Total Other \$227,640 for total \$907,496 and Tony seconded

Priya-aye, Tony-aye, Gary-aye, Becky-aye, Maria-aye

Approved 5-0

511

Becky moved Total Salary \$600 and Total Other \$69,103 for \$69,703 and Tony seconded

Priya-aye, Tony-aye, Gary-abstain, Becky aye, Maria -aye

4-0-1

529

Becky moved Total Salary \$53,950 and Total Other \$8,415 for \$62,365 and Tony seconded

Priya-aye, Tony-aye, Gary-aye, Becky-aye, Maria-aye

Approved 5-0

541

Becky moved Total Salary \$78,767 and Total Other \$10,950 for total \$89,717 and Tony seconded

Priya-aye, Tony-aye, Gary-aye, Becky-aye, Maria-aye

Approved 5-0

630 recreation commission

Becky moved Total Salary \$54,983 and Total Other \$13,225 for total \$68,208 and Tony seconded

Salary for community service half and half RecCom

Priya-aye, Tony-aye, Gary-aye, Becky-aye, Maria-aye

Approved 5-0

610 library

Becky moved Total Salary \$288,632 and Total Other \$109,275 for total \$397,907 and Tony seconded

Priya-aye, Tony-aye, Gary-aye, Becky-aye, Maria-aye

Approved 5-0



431 hazardous waste

Becky moved Total Salary hazardous waste. \$0 and Tony seconded
Priya-aye, Tony-aye, Gary-aye, Becky-aye, Maria-aye
Approved 5-0

For reserve fund will handle on town meeting floor for article 5. Will update policy to update that the reserve fund .6% will be locked in when warrant closes.

The article numbers below are not the actual numbers.

Voted February 21

STM within ATM FY24

Article 1 Sargent Road bond anticipation note repayment

Gary moved to approve STM article 1 and Becky seconded

Priya-aye, Keshava-aye, Gary-aye, Becky-aye, Maria -aye

Approved 5-0

Priya will write the recommendation

Voted February 21

Article 2 Water Line extension consultant and services

Becky moved to approve STM article 2 and Priya seconded

Need the funds immediately rather than wait to July

Keshava will write the recommendation

Priya-aye, Keshava-aye, Gary-aye, Becky-aye, Maria -aye

Approved 5-0

Article 3 Information Technology

Not voted

The Finance committee recommends

A member of the FinCom was on the subcommittee to review the quotes from both Microsoft and Google. As indicated the quote for MS was slightly lower, but the non-tangibles (training,



schedule, eDiscovery, etc) equated to the Google quote being a better option for Boxborough. It should be noted that going forward the Operating budget will include around \$43,000 in yearly license renewals plus an inflation factor.

Article 4

Voted February 21

The Finance committee recommends

Boxborough needs to pay our bills even when the vendors are delinquent in billing Boxborough

Becky moved and Priya seconded

Priya-aye, Keshava-aye, Gary-aye, Becky-aye, Maria -aye

Approved 5-0

FinCom recommends

ATM FY24

Voted February 28

Article 1 choose town officers

The Finance committee recommends

Becky moved article 1 and Priya seconded

Priya-aye, Keshava-aye, Gary-aye, Becky-aye, Maria -aye

Approved 5-0

Article 2 receive reports

Voted February 28

Becky moved article 2 and Priya seconded

The Finance committee recommends

Priya-aye, Keshava-aye, Gary-aye, Becky-aye, Maria -aye

Approved 5-0

Article 3 set salaries and compensation of elected officials

Voted February 28

The Finance committee recommends

Becky moved and Priya seconded

Priya-aye, Keshava-aye, Gary-aye, Becky-aye, Maria -aye

Approved 5-0

Article 4 Amend FY2024 personnel plan including the classification and compensation schedule



Voted February 28

Becky moved changes to the personnel plan and Tony seconded

Priya-aye, Tony-aye, Gary-aye, Becky-aye, Maria-aye

Approved 5-0

Voted February 28

Becky moved the 2.9% salary increase and Tony seconded

Priya-aye, Tony-aye, Gary-aye, Becky-aye, Maria-aye

Approved 5-0

Article 5 Town Operating Budget

The Finance committee recommends and will present at ATM

Article 6 contracts

Defer to town meeting

Fall Town meeting designated for zoning

The FinCom will defer to ATM

Article 7 disposition of the remaining balance in the appropriated Douglas/Gates building project

Passed over for now

Article 8 Town Hall - addition to staff, part-time for Town accountant admin

Voted February 28

Becky moved and Maria seconded

Priya-aye, Tony-aye, Gary-aye, Becky-aye, Maria-aye

Approved 5-0

Maria will write the recommendation

Article 9 fire Department addition to staff including benefits

Voted February 28



Becky moved and Maria seconded
Priya-aye, Tony-aye, Gary-aye, Becky-aye, Maria-no
Approved 4-1

Gary to write pro
The Town of Boxborough is working towards a full time EMT/FF staff of 8. Through the last 3 years we have applied for SAFER grant to aid the Town in this process. Over the last three years Boxborough was denied. In the 4th year we will not apply for the grant, but will plan to add the 4th and final new EMT/FF in January if ATM approves the hiring. This is a safety issue as it allows the chief to have personnel in a building or other area and backup outside the dangerous area.

Maria will write the con

~~Article 10 Record conservation—scanning/archiving/searchable database
Might be removed~~

Article 11 upgrade and redesign of Town's Website
Voted February 28
Becky moved and Maria seconded
Priya-aye, Tony-aye, Gary-aye, Becky-aye, Maria-aye
Approved 5-0

the current website is not working for the residents of the Town. The plan is to redesign the website to make it easier for searches. This will enable the citizens of Boxborough to obtain/find documents quicker and easier than in the past.

Article 12 Transfer to OPEB for \$300,000
Voted February 28
Becky moved and Maria seconded
Priya-aye, Tony-aye, Gary-aye, Becky-aye, Maria-aye
Approved 5-0
The FinCom recommends and supports using free cash

Article 13 Assessor cyclical/revaluation
Voted February 28
Becky moved and Maria seconded
Priya-aye, Tony-aye, Gary-aye, Becky-aye, Maria-aye



Approved 5-0

This item is expected to be a recurring expense and will be added to the Capital Plan
Maria will write

Article 14 Survey of recreation commission property – summer road

Voted February 28

Becky moved and Tony seconded

Priya-aye, Tony-aye, Gary-aye, Becky-aye, Maria-aye

Approved 5-0

The FinCom recommends. The Town approved the purchase of the Summer Road property for the purpose of recreation (softball and potentially other purposes). There is a need to perform a survey of the property to determine the actual boundary lines.

Article 15 MS4 permitting

Voted February 28

Becky moved and Tony seconded

Priya-aye, Tony-aye, Gary-aye, Becky-aye, Maria-aye

Approved 5-0

Becky will write

Article 16 Cable services and equipment

Not ready to vote

Maria will write

Article 17 Departmental revolving funds expense limits

Voted February 28

Becky moved and Tony seconded

Priya-aye, Tony-aye, Gary-aye, Becky-aye, Maria-aye

Approved 5-0

Recommendation: The FinCom recommends

Becky moved road maintenance

Voted February 28

Becky moved and Tony seconded

Priya-aye, Tony-aye, Gary-aye, Becky-aye, Maria-aye

Approved 5-0



Article 18 backhoe
Voted February 28
Becky moved and Tony seconded
Priya-aye, Tony-aye, Gary-aye, Becky-aye, Maria-aye
Approved 5-0

Becky will write

Article 19 fuel tanks removal and install of new tanks
Voted February 28
Becky moved and Tony seconded
Priya-aye, Tony-aye, Gary-aye, Becky-aye, Maria-aye
Approved 5-0
Becky will write

Article 20 Leaf vacuum
Becky moved and Tony seconded
Voted February 28
Priya-aye, Tony-aye, Gary-aye, Becky-aye, Maria-aye
Approved 5-0
Becky will write

Article 21 Hager well permanent chlorine system
Voted February 28
Becky moved and Tony seconded
Priya-aye, Tony-aye, Gary-aye, Becky-aye, Maria-aye
Approved 5-0
Becky will write

Article 22 tree health survey
Voted February 28
Becky moved from free cash and Tony seconded
Priya-aye, Tony-aye, Gary-aye, Becky-aye, Maria-aye
Approved 5-0
Becky will write



Article 23 bullet proof vests

Voted February 28

Becky moved and Tony seconded

Priya-aye, Tony-aye, Gary-aye, Becky-aye, Maria-aye

Approved 5-0

Article 24 data storage for body cameras

Voted February 28

Becky moved and Tony seconded

Priya-aye, Tony-aye, Gary-aye, Becky-aye, Maria-aye

Approved 5-0

This article is to obtain the funds required to properly store the data obtained from the body cameras and retain the data for a specific period of time as required by the department or Town counsel or other entity.

Article 25 Marked hybrid cruiser

Voted February 28

Becky moved and Tony seconded

Priya-aye, Tony-aye, Gary-aye, Becky-aye, Maria-aye

Approved 5-0

Becky will write

Article 26 fire department command vehicle

Voted February 28

Becky moved and Tony seconded

Priya-aye, Tony-aye, Gary-aye, Becky-aye, Maria-aye

Approved 5-0

The FinCom recommends

This article is to replace the Fire department command vehicle. This vehicle is used by the Chief in the normal operations of the department. This vehicle is sized to carry the equipment



required to perform onsite operations. There is currently not a hybrid vehicle in this class that is approved for this specific duty.

Article 27 Fire department PPE

Voted February 28

Becky moved and Tony seconded

Priya-aye, Tony-aye, Gary-aye, Becky-aye, Maria-aye

Approved 5-0

The FinCom recommends

In the past we purchased a complete set of gear for the entire department, but have found that with new hirings the sizes do not always match. We are moving to a process of procuring 2 to 3 sets of PPE each year when required. By purchasing through the warrant article we can keep the funds to the following fiscal year if not fully utilized.

Article 28 library audio system

Voted February 28

Becky moved and Tony seconded

Priya-aye, Tony-aye, Gary-aye, Becky-aye, Maria-aye

Approved 5-0

Maria will write

Article 29 Library roof

Voted February 28

Becky moved and Priya seconded

Priya-aye, Tony-aye, Gary-aye, Becky-aye, Maria-aye

Approved 5-0

Maria will write

Article 30 library alarm system

Voted February 28

Becky moved and Tony seconded

Priya-aye, Tony-aye, Gary-aye, Becky-aye, Maria-aye

Approved 5-0



Maria will write

Article tbd

Voted February 28

Chapter 90 acceptance

Becky moved and Tony seconded

Priya-aye, Tony-aye, Gary-aye, Becky-aye, Maria-aye

Approved 5-0

Article 31 CPC report and establish FY24 reserves

Voted February 28

Becky moved and Tony seconded

Priya-aye, Tony-aye, Gary-aye, Becky-aye, Maria-aye

Approved 5-0

Priya will write

Article 32 CPC open space trust fund

Voted February 28

Becky moved and Tony seconded

Priya-aye, Tony-aye, Gary-aye, Becky-aye, Maria-aye

Approved 5-0

Priya will write

Article 33 CPC community housing regional housing services

Voted February 28

Becky moved and Tony seconded

Priya-aye, Tony-aye, Gary-aye, Becky-aye, Maria-aye

Approved 5-0

Priya will write



Article 34 CPC rental housing assistance

Voted February 28

Becky moved and Tony seconded

Priya-aye, Tony-aye, Gary-aye, Becky-aye, Maria-aye

Approved 5-0

Priya will write

Article 35 CPC cemetery restoration

Voted February 28

Becky moved and Tony seconded

Priya-aye, Tony-aye, Gary-aye, Becky-abstain, Maria-aye

Approved 4-0-1

Priya will write

Article 36 CPC evaluation of Steele farm for \$10,000

Priya will write

Article 37 CPC preservation of Steele farm house

Voted February 28

Becky moved and Tony seconded

What is the purpose of the house?

Priya-no, Tony-aye, Gary-no, Becky-no, Maria-aye

Not approved 2-3

Priya will write con

Maria will write pro

Article 38 replacement of hose wagon

Voted February 28

Becky moved and Tony seconded

Priya-aye, Tony-aye, Gary-aye, Becky-aye, Maria-aye

Approved 5-0

The Boxborough Fire department is currently existing with one tender (tanker) and a hose truck. The hose truck is past its useful life. Carrying hose only helps when there is a cistern in the general area. For example, there is no cistern on Flagg hill Road. The Chief



recommendation is to go with a second tender (tanker). This tender would replace the hose truck and would be an additional source of water when fighting fires in Town, on 495 or in surrounding towns that do not have water systems.

Article 39 fire department tender grant
Voted February 28
Becky moved and Tony seconded
Priya-aye, Tony-aye, Gary-aye, Becky-aye, Maria-aye
Approved 5-0

The Town of Boxborough is applying for a grant to replace the hose wagon with a tender.

Article 41 cell tower lease
Maria will write

Article 42 green community renewable energy trust fund surcharge
Priya will write

Article 43 cost of investigation into Boxborough Police
Becky will write the pro

Article 44 Acceptance of Joyce Lane, Loring Avenue and Macleod Way
Becky will write

Article 45 tree protection bylaw
Becky will write

Article 46 zoning bylaw accessory apartment
Becky will write

Becky moved to adjourn and Priya seconded
Priya-aye, Tony-aye, Gary-aye, Becky-aye, Maria-aye
Approved 5-0
Adjourned at 9:47PM

Budget #	Salary/other	Title	Voted \$	vote	date
114	Salary	Moderator	\$100	5-0	1/17/23



114	Other	Moderator	\$80	5-0	1/17/23
119	Other	Town constable	\$160	4-0-1	1/17/23 1/31/23
123	Salary	Executive Offices	\$344,593	5-0	2/21/23 2/28/23
123	Other	Executive Offices	\$63,509	5-0	2/21/23
131	Other	Finance Committee	\$700	5-0	1/31/23
135	Salary	Town Accountant	\$97,503	5-0	2/21/23
135	Other	Town Accountant	\$45,900	5-0	2/21/23
141	Salary	Town Assessor	\$120,800	5-0	2/21/23 2/28/23
141	Other	Town Assessor	\$32,445	5-0	2/21/23
145	Salary	Treasurer Collector	\$119,888	5-0	2/21/23
145	Other	Treasurer Collector	\$29,200	5-0	2/21/23
151	Other	Legal	\$130,000	5-0	1/31/23 2/21/23
152	Other	Personnel Board	\$345	5-0	1/17/23
156	Salary	Technology	\$7,500	5-0	2/21/23
156	Other	Technology	\$216,000	5-0	2/21/23
162	Salary	Town Clerk	\$114,262	5-0	2/21/23 2/28/23
162	Other	Town Clerk	\$14,052	5-0	2/21/23
171	Other	Conservation Comm	\$1700	5-0	1/17/23 1/31/31
174	Salary	Land Use and Permitting	\$290,793	5-0	2/21/23 2/28/23
174	Other	Land Use and Permitting	\$21,200	5-0	2/21/23
175	Salary	Planning Board	\$5,913	5-0	2/21/23
175	Other	Planning Board	\$7,942	5-0	2/21/23
176	Salary	ZBA	\$1304	5-0	1/17/23
176	Other	ZBA	\$635	5-0	1/17/23
179	Other	AG Comm	\$300	3-0-2	1/17/23 1/31/23
182	Other	Economic Develop.	\$4,250	5-0	2/21/23
192	Other	Building and grounds			
196	Other	Facilities	\$0	\$17,200	1/31/23 2/21/23
199	Other	Sustainability Com	\$950	5-0	1/17/23
210	Salary	Police	\$1,487,904	5-0	2/21/23



210	Other	Police	\$129,683	5-0	2/21/23
215	Salary	Dispatch	\$412,033	5-0	2/21/23
215	Other	Dispatch	\$61,300	5-0	2/21/23
220	Salary	Fire	\$1,208,112	5-0	2/21/23
220	Other	Fire	\$126,983	5-0	2/21/23
292	Salary	ACO	\$18,706	5-0	1/17/23 2/21/23
292	Other	ACO	\$5,197	5-0	1/17/23
300	Salary	School committee	\$1,200	5-0	1/17/23
310	Other	Minuteman and Assabet and Nashoba			
311		gone			
312		gone			
320	Other	ABRSD and school committee			
422	Salary	DPW	\$679,856	5-0	2/21/23 2/28/23
422	Other	DPW	\$227,640	5-0	2/21/23 2/28/23
423	Salary	Snow & Ice	\$92,293	5-0	1/17/23
423	Other	Snow & Ice	\$114,297	5-0	1/17/23
424	Other	Street Lighting	\$	5-0	2/21/23
425	Other	Hager Well	\$	5-0	2/21/23
429	Other	Fuel moved to DPW	\$	5-0	2/21/23
431	other	Hazardous Waste	\$0	5-0	2/28/23
433	Other	Transfer station	\$158,950	5-0	1/31/23
490	Salary	Animal Inspector	\$1,015	5-0	1/17/23
491	Salary	Cemetery	\$5,000	4-0-1	1/17/23 1/31/23
491	Other	Cemetery	\$2,300	4-0-1	1/17/23 1/31/23
511	Salary	Board of Health	\$600	4-0-1	2/21/23
511	Other	Board of Health	\$69,103	4-0-1	2/21/23 2/28/23
529	Salary	Community service	\$53,950	5-0	1/17/23 2/28/23
529	Other	Community service	\$8,415	5-0	1/17/23
541	Salary	COA	\$78,767	5-0	2/21/23 2/28/23



541	Other	COA	\$10,950	5-0	2/21/23
543	Salary	Veterans	\$0		
543	Other	Veterans	\$35,875	5-0	1/31/23
610	Salary	Library	\$288,632	5-0	2/28/23
610	Other	Library	\$109,275	5-0	2/28/23
630	Salary	Rec Comm	\$54,983	5-0	2/21/23 2/28/23
630	Other	Rec Comm	\$13,225	5-0	2/21/23
670	Other	Steele Farm-building and grounds			
691	Other	Historical comm	\$350	5-0	1/31/23
692	Other	Public Celebrations	\$1,500	5-0	1/31/23
699	Other	AB cultural council	\$1,500	5-0	1/31/23
710	Other	Retirement of LT debt	\$1,334,132	5-0	2/21/23
751	Other	Debt interest – moved to 710	\$		
830	Other	County retirement Assessment	\$1,245,470	5-0	2/21/23
912	Other	Other insurance	\$230,000	5-0	2/21/23
915	Other	Employee benefits	\$1,186,600	5-0	2/21/23
132	Other	Reserve fund	\$		

Exhibits used:

FY24 Town budget

Minutes for February 7

Draft warrant for ATM

Next meetings:

February 28 – planning board and final votes/recommendations

March 7

March 21



RFT tracker

Item	description	Amount	Start at \$150,000	comments
Town Administrator	increase to contract for salary, benefits	\$37,500	\$112,500	Approved at September 27 2022 meeting
DPW	Increases for DPW	\$2,500	\$110,000	Increase for Steele farm roof for \$800; fire department for \$800, Town Hall building sign repairs for \$900
Audit expense	Actuarial audit for OPEB	\$6,500	\$103,500	Approved December 20 2022
Legal	expenses	\$6,362.52	97,137.48	Approved on January 3