



**TOWN OF BOXBOROUGH
NOTICE OF PUBLIC MEETING
Boxborough, MA 01719**

BOARD/COMMITTEE: Boxborough Finance Committee

DATE: Tuesday February 16, 2021

TIME: 6:00 PM

PLACE: zoom

In attendance: Becky Neville, Gary Kushner, Diana Lipari, Ling Chen

Missing: Keith Lyons; Sachin Mathur

Other attendees: Jennifer Barrett, Maria Neyland, John Markiewicz

Minutes

Feb 2 Becky moved and Diana seconded, approved 4-0

Becky-aye, Diana-abstain; Ling-Aye, Gary-aye

Feb 9 Becky moved and Diana seconded, approved 4-0

Becky-aye, Diana-aye; Ling-Aye, Gary-aye

Budgets reviewed using v4

Police – 210

Becky moved Salary of \$1,356,785 and Diana seconded, approved 4-0

Question on lieutenant budget jump was due to education degree change based on the Quinn bill (associates degree = 10%, bachelors =20% and masters=25%); new officers get an educational benefit, but not Quinn. The town paid \$4000 per year towards the associates degree as part of the education plan.

Becky-aye, Diana-aye; Ling-Aye, Gary-aye

Becky moved other of \$214,915 Diana seconded, deferred

Gary recommended removing \$4000 from training line as the lieutenant completed his associate degree.

Becky will follow up with the chief to see if he is ok with removing \$4000.

Diana had questions on the cell phone line item. \$650 per phone (13) per month or \$9000. Verizon is the cell phone provider.

Questions on the cruiser

Deferred until additional information available

Dispatch – 215

Becky moved salary of \$349,340 and Diana seconded, approved 4-0

Overtime used to cover shifts; replaced 2 dispatchers and dispatch supervisor moved to a different position with 1 open position (offer out).

Becky-aye, Diana-aye; Ling-Aye, Gary-aye

Becky moved other of \$61,425 and Diana seconded, approved 4-0

SW records, additional modules and vendor upgrade

Radio interface was primary reason for dispatch dues/subscriptions for radio to cell phone. Subscription for the cell phone service. Paid for by CARES act this year due to Covid.



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Becky-aye, Diana-aye; Ling-Aye, Gary-aye

Fire – 220

Becky moved salary of \$999,815 and Diana seconded, approved 4-0
Removed \$20,000 from extra day coverage, put in 3 fire fighters with education stipends

Becky-aye, Diana-aye; Ling-Aye, Gary-aye

Question on training, call backs for full timers, but did not change vote

Becky moved other of \$150,370 and Diana seconded, approved 4-0

Added data terminals to all vehicles

Most recently bought truck (3 to 4 years ago) is having a lot more failures

Added more items to SW subscriptions

Becky-aye, Diana-aye; Ling-Aye, Gary-aye

Building inspector other – 241

Hold an additional week to talk about office supplies

School committee – 300

Becky moved salary of \$1600 and seconded by Diana, approved 4-0

Becky-aye, Diana-aye; Ling-Aye, Gary-aye

Minuteman - 310

Becky moved \$220,205 and seconded by Diana, approved 4-0

Expecting 6 students with 4 at the school (2 students) and 5 applicants (2 also applied to Nashoba and Assabet). Minuteman is the highest cost of the three schools.

Becky-aye, Diana-aye; Ling-Aye, Gary-aye

Nashoba – 312

Becky moved \$112,000 and Diana seconded, approved 4-0

There are 4 students enrolled at Nashoba

Becky-aye, Diana-aye; Ling-Aye, Gary-aye

Assabet – 311

Becky moved \$49,050 and Diana seconded, approved 4-0

1 student currently junior at Assabet

Becky-aye, Diana-aye; Ling-Aye, Gary-aye

AB – 320

Becky moved \$12,685,180 and Diana seconded, deferred

Questioning the Boxboro assessment and a potential small math error. Boxborough assessment is at 15.89% for the upcoming year based on the October 1 2020 enrollment numbers. Currently



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Boxborough's student population is growing and Acton's is decreasing. The regional agreement provides a 3 year rolling average. We expect to see Boxborough's assessment increase for the next few years.

DPW – 422

Becky moved salary of \$621,400 and Diana seconded, approved 4-0
Hired new asst (linda) to replace Vicki back in December

Becky-aye, Diana-aye; Ling-Aye, Gary-aye

Becky moved other of \$137,360 and Diana seconded, approved 4-0
Lining of the town hall parking lot is in the TH budget, only parking lot covered by DPW is museum and stop lines. Does not cover TH or library or other.
Increase in porta-potty at Flerra (ADA units) for a total of 2
3 town fields,

Becky-aye, Diana-aye; Ling-Aye, Gary-aye

Becky moved to adjourn and Diana seconded, approved 4-0

Becky-aye, Diana-aye; Ling-Aye, Gary-aye

Library - 610

RecCom - 630

Veterans - 543

COA - 541

Community services - 529

Board of health - 511

Hager well - 425

Snow and ice - 423

Transfer station – 433

MISSING: Insurance – 912

MISSING: 000Employee Benefits - 915

Next meetings (could be cancelled if not needed):

February 23

March 2

March 9 – recommendations due

March 15 – Joint Select Board/FinCom meeting (funding sources)

March 23 – FinCom report due for warrant

March 30

exhibits to be used:

RFT (if any)

Budget v4

Previous minutes (if any)