



**TOWN OF BOXBOROUGH  
NOTICE OF PUBLIC MEETING  
Meeting Minutes**

Conservation Commission  
February 3, 2021  
7:30 PM  
Zoom

Approved: Feb. 17, 2021

Members Present: Dennis Reip (Chair), Dave Follett, Norm Hanover, and Steve Schmitt  
Members Absent: David Koonce and Hoff Stuart

At 7:40 PM, Dennis called the meeting to order and noted this meeting is being conducted via Remote Participation, pursuant to Governor Baker's Executive Order of March 12, 2020, due to the current State of Emergency in the Commonwealth due to the outbreak of COVID-19 a.k.a. the Coronavirus.

Motion was made by Dennis, seconded by Norm and voted unanimously by roll call to approve the minutes of Jan. 20, 2021. Reip yes; Follett yes; Hanover yes; Schmitt yes.

Dennis reviewed the following correspondence:

The Oxbow Associates monitoring report for the Enforcement Order at 1034 Massachusetts Avenue. They are requesting an inspection in the spring and a release from the EO. The Commission reviewed OxBow's correspondence and agrees with their recommendation.

The Oxbow Associates response letter dated Jan. 19, 2021 to Places Associates regarding their peer review dated July 10, 2020 of a project at 100 Codman Hill Road. The Commission reviewed Places' correspondence and there is no action at this time.

Rita Grossman, Boxborough Conservation Trust, letter dated Jan. 26, 2021 regarding the Conservation Restriction on the former Panek property parcel which is part of the Patch Hill Conservation Land area. The Commission reviewed Rita's letter and agrees to follow the specifications as laid out in the relevant CR's.

The Town Planner request for comments on the Preliminary Plan Application for subdivision of a parcel on Priest Lane into 2 building lots. The Commission would like to request a trail easement through the proposed subdivision to provide connectivity between Priest Lane and the Lyons Lane neighborhood.

The Commission received an inquiry about placing a memorial bench on one of the town's conservation properties. The Commission enacted a moratorium on new benches around 2010. This moratorium will remain in effect until further notice.

The Commission discussed several errors regarding trail locations in the town's GIS database. There is a desire to correct these when the opportunity presents itself.

At 9:00 PM, motion was made by Dennis, seconded by Norm, and voted unanimously by roll call to adjourn. Reip yes; Follett yes; Hanover yes; Schmitt yes.

Documents used during this meeting:

Agenda

Draft Minutes Jan. 20, 2021

Correspondence