



TOWN OF BOXBOROUGH NOTICE OF PUBLIC MEETING

BOARD/COMMITTEE: CEMETERY COMMISSION

MEETING DATE: THURSDAY, January 12, 2023

TIME: 10:00 AM

PLACE: DEPARTMENT OF PUBLIC WORKS BUILDING, 873 Mass Avenue, Boxborough, MA 01719

MEMBERS PRESENT: Owen Neville, Bill Sutcliffe, Jim Moss

MEMBERS ABSENT: none

OTHER ATTENDEES: Cindy Regan, Recorder

Summary of discussion of each topic: Meeting was called to order at 10:10 AM

1. **Review and approve December minutes** – Owen motioned to accept the minutes as amended. Bill seconded. All in favor.
2. **Communications/Public participation** –
 - A. Commission discussed an email that was sent to Bill from a former resident on behalf of a Boxborough resident who recently passed away. The email requested that a monument be allowed at the gravesite that would be taller than the maximum allowed per Cemetery Rules, Regulations and Policies. The Commission has yet to receive a request from the family.
 - B. Owen communicated to the Town Accountant that he requested more money for next year's budget and an increase in the Superintendent's stipend due to inflation.
3. **Vegetation or grounds issues** – DPW did tree work at South Cemetery and there are more trees to come down. Owen noticed a monument has fallen over in South Cemetery. He will discuss bringing it upright with the Superintendent.
4. **Annual Town Report** – Owen gave a copy of the draft to Commission members. Jim motioned to accept Town Report, Bill seconded. All in favor.
5. **Rules, Regulations, Policies** – Jim passed out a draft of what had been discussed at a previous meeting. The Commission continued the discussion.

Meeting adjourned at 11:45 AM. Next meeting is on Thursday, 2/9 at 10 AM.