



## TOWN OF BOXBOROUGH Meeting Minutes

### **Boxborough Agricultural Commission Meeting Minutes for January 10, 2023 Approved on February 7, 2023**

The Agricultural Commission held its monthly meeting on January 10, 2023. The Chair called the meeting to order at 7:39 PM in the Grange Room at Town Hall, 29 Middle Road, Boxborough.

**Members present:** Owen Neville, Chair; Kathie Becker, Vice-Chair; Bryon Clemence, Clerk; Margaret Delano; John Neyland

**Members absent:** None

**Others present:** None

**1. Review and approve minutes:** The Commission approved the minutes of December 13, 2022, as amended, by a vote of 5 to 0 (moved by Neville, seconded by Delano).

**2. Public participation:** None

**3. Correspondence.** The Commission reviewed a draft letter from Clemence concerning the 2022 Open Space and Recreation Plan (OSRP). Neville to provide input on the lack of participation by other boards and Clemence to revise the Agricultural Preservation Restriction (APR) section. Clemence and Delano noted potential problems with the town acquiring APR land. Neville will invite the Town Planner to the next Commission meeting.

**4. Town Report submission.** Members revised a draft submittal prepared by Neville and approved it by a vote of 5 to 0 (moved by Neyland, seconded by Becker). Neville to update and submit to the Assistant Town Administrator (it's due January 12, 2023).

**5. Community events.** Neville will drop off/distribute the flyer for the Tips and Tricks for Vegetable Gardeners presentation. Clemence asked if there was a digital version he could distribute; Neville to find out.

**6. 95/105 Sargent Road.** Neville reported that: (1) he signed the quitclaim deed before the Town Clerk and that the town acquired the land on December 28, 2022; (2) the Conservation Commission held two meetings, and their Chair discussed conflict resolution provisions with the former Town Moderator. Discussion followed concerning the Memorandum of Understanding with Conservation Commission, the schedule for its joint review, and preparation of a current conditions report.

**List of documents and other exhibits.** Draft meeting minutes for December 13, 2022; draft OSRP letter; draft Town Report; template for Sargent Road conditions report.

The next meeting is scheduled for Tuesday, February 7, 2023 at 7:30 PM, at Town Hall.

The meeting adjourned at 8:38 PM by a vote of 5 to 0 (moved by Neyland, seconded by Neville).

Respectfully submitted,  
Bryon Clemence, Clerk