



TOWN OF BOXBOROUGH NOTICE OF PUBLIC MEETING

BOARD/COMMITTEE: Boxborough Building Committee
MEETING DATE: February 9, 2023
TIME: 5:30 PM
PLACE: Virtual Meeting - this meeting is being conducted via Remote Participation, pursuant to the Current Executive Order of March 12, 2020. Remote participation instructions are provided below.

Note: All participants are to identify themselves when speaking. All votes to be by rollcall.

NOTE EARLY START TIME OF 5:30 PM!

To join Zoom Meeting:

<https://us02web.zoom.us/j/83022906309?pwd=bDNhOWFUMXRucThxOFZkb280YnJyZz09>

Meeting ID: 830 2290 6309

Passcode: 826201

One tap mobile

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Dial by your location

+1 305 224 1968 US

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

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+1 301 715 8592 US (Washington DC)

+1 689 278 1000 US

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AGENDA FOLLOWS:

Boxborough Building Committee – February 9, 2023

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SUBJECTS TO BE DISCUSSED (AGENDA):

1. Approval of minutes of Jan 26, 2023
2. Correspondence, citizen's concerns
3. Review and discussion of updated space needs – Jeff Shaw et al
4. Report on survey of comparative towns – Diana Lipari
5. Review and discussion of executive summary and conclusions Context and BBC
6. Consensus on staffing assumptions
7. Next steps in work plan
8. Article(s) for 2023 STM
9. Adjourn

LIST OF EXHIBITS:

1. BBC Agenda for Feb 9, 2023
2. Draft minutes of Jan 26, 2023
3. Updated space needs
4. Draft executive summary