



SARGENT MEMORIAL LIBRARY
427 Mass Ave, Boxborough, Massachusetts 01719
Phone: (978) 263-4680 • Fax: (978) 263-1275
boxlib.org/

**TOWN OF BOXBOROUGH NOTICE OF
PUBLIC MEETING**

BOARD/COMMITTEE: Sargent Memorial Library Trustees

DATE: Wednesday October 4, 2023

TIME: 7:00 PM

Note: this meeting will be held as a video conference. Anyone interested in attending should follow the link below:

Topic: Sargent Memorial Library Board of Trustees Meeting
Time: 7:00 pm, August 7, 2023

Join Zoom Meeting
<https://us06web.zoom.us/j/4930527935>
Meeting ID: 493 052 7935

TOPICS EXPECTED TO BE DISCUSSED (AGENDA):

- 1) General Business
 - a) Call to Order and Introductions
 - b) Attendance/Quorum
 - c) Approve Prior Minutes
- 2) Director's Report
 - a) Budget and Expenses Report
 - b) Capital Projects Update
 - c) Staffing Updates
 - d) Building Issues and Updates
 - e) Other Issues
- 3) Discuss and vote on policy revisions -
 - a) User Rights and Behavior Policy
 - b) Safe Child Policy
 - c) Decertified Library Circulation Policy



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- 4) Review Water Resources Committee's draft request for proposal and develop feedback to verify that the scope of work addresses our most important concerns regarding Boxborough's water resources (Vote)
- 5) Confirm date and location of next few meetings
- 6) Adjourn Public Meeting

Next Meetings: First Wed of the Month: November 1, 2023, and December 6, 2023.