



Boxborough Leadership Forum (BLF) Agenda Wednesday, September 7, 2022 at 7 PM

Place: Virtual Meeting - this meeting is being conducted via Remote Participation, pursuant to the Current Executive Order. Remote participation instructions are provided below.

Remote Participation

Town Hall is inviting you to a scheduled Zoom meeting.

Topic: Boxborough Leadership Forum

Time: Sep 7, 2022 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/82263348079?pwd=R1hMMlo3UXlScKfVUURKdWVRUnJpZz09>

Meeting ID: 822 6334 8079

Passcode: 606533

One tap mobile

+13092053325,,82263348079#,,,*606533# US

+13126266799,,82263348079#,,,*606533# US (Chicago)

Dial by your location

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 646 931 3860 US

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 669 444 9171 US

+1 669 900 6833 US (San Jose)

+1 719 359 4580 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 386 347 5053 US

+1 564 217 2000 US

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Find your local number: <https://us02web.zoom.us/j/kcLADPDji4>

AGENDA:

1. Call to Order (Select Board)
2. Introductions (for any new members or staff who may be in attendance)
3. Review and Accept Minutes of June 14, 2022
Mary Brolin will send before the meeting
4. Purpose and Focus of BLF Meetings Going Forward
Feedback attached to agenda
5. AB Regional School Committee and School Building Committee Updates
 - 5.1. School Updates
 - 5.2. FY23 Updates
 - 5.3. School Building Update
6. Select Board Updates
 - 6.1 TA search update
 - 6.2 Our goals for FY 2023
 - 6.3 Field use waiver update
8. Library Updates
9. Planning Board Updates
 - 9.1 The MEPA ENF Certificate for 1414 Mass Ave
 - 9.2 PFAS Remediation in the 111 corridor
 - 9.3 Proposed High Cube Flex Space development throughout Boxborough
 - 9.4 Zoning bylaw changes
 - 9.5 Open space and recreation plan
 - 9.6 Additional funding for professional consultants
 - 9.7 Possible joint planning EDC charrette for the 111 Corridor
 - 9.8 MBTA Community updates
10. Finance Committee Updates/Topics for Discussion
 - 10.1 Suggestions for either FinCom or for interim TA or other committees
 - 10.2 Calendar for September through May ATM and include STM
 - 10.3 MBTA impact to Boxboro and would Paddock estates meet the criteria or 10.4 Swanson road condo?
 - 10.5 Town hall staffing, what positions are open
 - 10.6 ARPA funds and planned spending
 - 10.7 Police mgmt. status update
 - 10.8 Road paving status and plans for rest of the year
 - 10.9 SAFER grant update
11. Other Business
12. Next Meeting: TBD (To be Chaired by TBD)
13. Adjourn

Boxborough Leadership Forum is comprised of members of the Select Board, Finance Committee, Library Board of Trustees, Planning Board and AB School Committee – a quorum of these respective boards may be present for this meeting.

EXHIBITS

- Agenda
- Minutes of 6/14/22 – Draft
- BLF purpose/function

Feedback received regarding BLF purpose/functions

- The original purpose of the BLF was for the boards to meet outside of their meetings in a neutral space and discuss the issues seen by the town and the boards. Over the years (18 to 19 years that I am aware of) there are times when the school committee and FinCom, or School committee and BOS, or BOS and FinCom had issues with each other. It was not useful for the FinCom to go to a BOS meeting or the BOS to go to a School committee meeting, etc. it was a neutral place where the committees could talk with the agreement that there would not be any decisions/motions. Strictly communication. Over time OML took over and we had to document the meetings, etc. anyways, that is the history.
- I think that status updates can be done elsewhere (online somewhere?) so that BLF time is spent discussing stuff - brainstorming ideas, problem-solving, action planning, debating decisions to be made, gathering input for a purpose, etc.
- If it's important to do status updates at the meeting, I would provide a framework to make it fast and relevant for all. e.g. - Highlights - e.g, 3 top achievements or activities in last month - and Headlights: What is coming up this month that everyone needs to know about (and why). Be vigilant about timing.
- Invite BLF members to submit agenda items for discussion, intended outcome, rationale, time needed, prep required, etc. Whoever is hosting that month can then put together an agenda and let everyone know in advance - topic, purpose, type of participation/input required, etc. That way, people can self-select if they need to be there
- If some topics are relevant for only a subset, try to stack these near the end so others can leave instead of sitting around really bored and distracted