



TOWN OF BOXBOROUGH NOTICE OF PUBLIC MEETING

BOARD/COMMITTEE: Planning Board
MEETING DATE: August 21, 2023
TIME: 7:00 PM
PLACE: Remote Meeting through Zoom
Registration information found at the end of agenda

PACKET OF MATERIALS:

<https://www.dropbox.com/sh/m9hsrkotv2g4awx/AACA217xOaPUisHGnS-rKjgRa?dl=0>

AGENDA

7:00 PUBLIC COMMENT Public comment will be limited to 3 minutes per commenter, unless otherwise indicated by the chair.

7:05 PM PUBLIC HEARING - (*cont.*) To consider the application under 8000 Site Plan Approval submitted by Stamski and McNary, Inc. on behalf of the property owner, French Brothers Boxborough, LLC to construct a 3-unit trade shop building. The subject property is located in the Industrial / Commercial Zoning District at **100 Codman Hill Road** and is identified as Assessor's Parcel #s 12-035-000.

7:10 PM PUBLIC HEARING – (*cont.*) In accordance with the Town of Boxborough Rules & Regulations Governing the Subdivision of Land and Massachusetts General Law Chapter 41, Section 81-T, the Planning Board will conduct a public hearing to review the application for a Definitive Subdivision Plan submitted by Boxborough Adams Realty Trust and Boxborough Hospitality, LLC, for the subject properties identified as parcel number 12-026-000, 12-025-000, 12-024-000, 13-003-000, 13-002-000, 13-066-000, and 13-065-000.

7:15 PM - PUBLIC HEARING - (*cont.*) In accordance with the Town of Boxborough Rules & Regulations Governing the Subdivision of Land and Massachusetts General Law Chapter 41, Section 81-T, the Planning Board will conduct a public hearing to review the application for a Definitive Subdivision Plan submitted by Nitsch Engineering on behalf of 1414 Mass Ave Owner, LLC, for the subject properties identified as parcel number 12-027-000, 12-028-000, 12-030-000, 13-004-000, 13-022-000, 17-005-000, 17-009-000, 17-010-000, 17-022-000, 17-023-000, 17-024-000, and 18-001-000.

GENERAL BUSINESS

1. Discussion of STM Warrant Articles

To determine whether the Board will hold public hearings to propose amendments to the Boxborough Zoning Bylaw.

2. Planning Board Rules and Regulations Working Session

To review the rules and regulations draft provided to the board, and to provide feedback to the

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planner in revising the draft document.

3. Discussion of Communication with Applicants

4. MEPA Letter Draft

5. FY 24 Full Schedule

Department Updates by Alexander Wade, Director/Town Planner.

- Summer Forum Series
- Enforcement
- Upcoming Applications

Approval of Minutes – July 10 and July 31, 2023

Planning Board Trainings

Committee Reports:

- Community Preservation Committee (Vorce)
- Design Review Board (Verner)
- Economic Development Committee (White)
- MAGIC Representative (Markowitz)
- Water Resources Committee (Keating-Connolly)
- Building Committee – TBD

Recently Received Correspondence

New Business (*if any*)

ADMINISTRATIVE BUSINESS

- Town Center/Enclave Project Updates
- Grant Opportunities
- Master Plan Action Items
- Website update
- Legislative Update:

ADJOURN – 9:55 PM

Upcoming Planning Board Meetings:

September 18, 2023	1414 Mass Ave Definitive Plan 242/244 Adams Place Definitive Plan
To be determined	

Items listed above are for discussion purposes only, upcoming agendas will be reflected in the minutes of this meeting.

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Join Zoom Meeting

<https://us02web.zoom.us/j/81256967977?pwd=d0ZTODByWDBwTExhN1NpbUFZWklqdz09>

Meeting ID: 812 5696 7977

Passcode: 384400

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- +1 301 715 8592 US (Washington DC)
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- +1 360 209 5623 US
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