



## OFFICE OF THE SELECT BOARD

29 Middle Rd.

Boxborough, MA 01719

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[www.boxborough-ma.gov](http://www.boxborough-ma.gov)

Kristin Hilberg, Chair • Priya Sundaram, Clerk • Wesley Fowlks • David McKiernan

**Amended 7/21/23 at 1:59 PM**

### SELECT BOARD MEETING

Monday, July 24, 2023

7:00 PM

Town Hall – Grange Room  
29 Middle Rd, Boxborough MA

Conducted via Hybrid

(*ZOOM Link on Page Three*)

For packet material and/or late submissions visit:

<https://www.boxborough-ma.gov/DocumentCenter/View/3359/dropbox>

### Open Session

1. Call the Meeting to Order Noting the Time & Presence of the Quorum
2. Announcements
3. Board and Administrator Comments & Reports
4. Public Input
5. Approval of Minutes  
Regular Session Minutes: 6/16/23; 6/26/23; & 7/17/23
6. Resignations
  - Well Being Committee (Ann Seymour)
7. Appointments

- **Diversity Equity and Inclusion Committee**
  - John Fallon – 1 Year Term
  - Wes Fowlks – 2 Year Term
  - Mary Sullivan – 2 Year Term
  - Amy Osenar – 3 Year Term
  - Lakshmi Kaja – 1 Year Term
  - Peishan Bartley – 2 Year Term
- **Capital Budget Committee Appointments**
  - Tony Newton (Representing Finance Committee)
  - Gary Kushner (Representing Finance Committee)
  - Select Board (2 Members TBD)
  - Town Administrator (Michael Johns)
- **Sustainability Committee**
  - Andrew Tavalacci – Alternate
- **Community Preservation Committee - Representing from**
  - **Housing Board** (Ron Vogel)
  - **Conservation Commission** (Sam Anderson)
  - **Historical Commission** (Chad Childers)

- Finance Committee (Becky Neville)
- **Boxborough Building Committee**
  - **Planning Board - (Mark White)**
- **Housing Trust** Representing from
  - Finance Committee (Becky Neville)

## 8. New Business:

- Action: Grievance Hearing Step 2 – Local 200 MassCOP (7:30 PM)
- Action: SPCP Program (Strengthening Police and Community Partnerships)
- Action: Parade Approval – Fifer’s Day
- Action: Fifer’s Day Field Use Waiver Fee
- Action: Special 1-Day Liquor License Approval – Fifer’s Day
- Action: Special 1-Day Common Victualler License Approval – Fifer’s Day
- Action: Liaisons – Purpose and Role
- Action: Select Board Representative and/or Liaisons to Boards & Committees
- Action: Set Fall Town Meeting Date
- Action: Open Fall Town Meeting Warrant
- Action: Expense & Payroll Warrant Management
- Action: Select Board Office Hours
- Action: Adoption of the Federal Conflict of Interest Policy
- Review: Field Use Policy (**Possible Vote**)
- Action: Special 4-Day Common Victualler License Approval – Nashoba Valley Olympia Skating Rink
- **Action: Nashoba Valley Olympia Skating Rink- 4-Day Common Victualler License Waiver Fee**

## 9. Adjourn

### Executive Session

- a. **To discuss strategy with respect to litigation; per MGL Ch. 30A §21 (a) (3) (CBK).**
- b. Review and/or approve the release of executive session minutes of 4/10/23, 5/24/23, & 6/5/23.

## **ZOOM LINK**

Topic: Boxborough Select Board meeting of July 24, 7p, 2023  
Time: Jul 24, 2023 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/83635817532?pwd=Vy81RXlRNGQvYlpXYVNsT0hwRXlQdz09>

Meeting ID: 836 3581 7532

Passcode: 550940