

**TOWN OF BOXBOROUGH  
NOTICE OF PUBLIC MEETING**  
**Revised 6/23/2021**



Board	Personnel Board
Meeting Date	Tuesday June 29, 2021
Time	<b>7:30 AM</b>
Place	Town Hall 29 Middle Road, Boxborough Morse-Hilberg Room

**SUBJECTS TO BE DISCUSSED (AGENDA):**

1. Public Participation (on topics not otherwise indicated on the agenda)
2. Vote minutes of the prior meeting: June 15, 2021
3. **Review and vote a new hourly rate for Town and Private details for “special” non-union police officers covered under the Personnel Plan. (Article VIII Other Forms of Pay). Added to the agenda.**
4. Review and vote revised Job Descriptions:
  - a. Police Lieutenant
  - b. Town Planner
5. Other Possible Topics for discussion – time permitting:
  - a. Open Door Policy
  - b. Progressive Corrective Action Process
6. Town Administrator update/report
7. Date for next meeting: Do we want to do a meeting in July and/or August 2021
8. Any other business?
9. Adjourn