



**SARGENT MEMORIAL LIBRARY**

427 Mass Ave, Boxborough, Massachusetts 01719

Phone: (978) 263-4680 • Fax: (978) 263-1275

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**TOWN OF BOXBOROUGH NOTICE OF  
PUBLIC MEETING**

**BOARD/COMMITTEE: Sargent Memorial Library Trustees**

**DATE: June 21, 2023**

**TIME: 7:00 PM**

**Note: this meeting will be held as a video conference. Anyone interested in attending should follow the link below:**

Topic: Sargent Memorial Library Board of Trustees Meeting

Time: 7:00 pm, June 21, 2023

Join Zoom Meeting

<https://us06web.zoom.us/j/4930527935>

Meeting ID: 493 052 7935

**TOPICS EXPECTED TO BE DISCUSSED (AGENDA):**

- 1) General Business
  - a) Call to Order and Introductions
  - b) Attendance/Quorum
  - c) Approve Prior Minutes
- 2) Director's Report
  - a) Budget and Expenses Report - FY23 Summary
  - b) Capital Projects Update
  - c) Staffing Updates
  - d) Building Issues and Updates
  - e) Other Issues
- 3) Discussion: Director's performance review



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- 4) Confirm date and location of next few meetings
- 5) Adjourn Public Meeting

Next Meetings: Third Wed of the Month: Aug 16, 2023, Sept 20, 2023, Oct 18, 2023.