



TOWN OF BOXBOROUGH NOTICE OF PUBLIC MEETING

BOARD/COMMITTEE: Community Preservation Committee
MEETING DATE: June 3, 2021
TIME: 7:30 PM
PLACE: Remote Meeting pursuant to Current Executive Order of March 12, 2020
See instructions below.

AGENDA

1. Review and Approve Minutes from March 4, 2021
2. Correspondence and New Business (if any)
3. Review of Warrant Articles Status for the 2021 Annual Town Meeting
4. CPC Members and Officers for FY22
5. Next Meeting, July 1, 2021, confirm or reschedule, draft agenda items

Join Zoom Meeting

<https://us02web.zoom.us/j/83579013964?pwd=UXJSeEVIZzNyM0FIbHMzcXkrTnNUdz09>

Meeting ID: 835 7901 3964

Passcode: 630834

One tap mobile

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BOXBOROUGH COMMUNITY PRESERVATION COMMITTEE

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DRAFT

Community Preservation Committee (CPC)

March 4, 2021

Remote (Zoom) Meeting, Open to the Public
Pursuant to Executive Order of March 12, 2020
Votes on All Motions are by Roll Call

MEMBERS PRESENT:

Dennis Reip, Chair, Conservation Commission
Rita Gibes Grossman, Vice Chair, At-large
Hugh Fortmiller, Clerk, At-large
Hilary Greven, Recreation Commission
Robin Lazarow, Planning Board
John Neyland, Agricultural Commission
Alan Rohwer, Historical Commission
Ron Vogel, Housing Board

MEMBERS ABSENT:

Finance Committee Representative

PRESENT, EX OFFICIO:

Maria Neyland, Select Board Liaison
Simon Corson, Town Planner

DOCUMENTS:

- Agenda for March 4, 2021
- Draft of CPC Minutes from February 4, 2021
- Email dated 2-14-2021 regarding transmitting draft Warrant Articles
- CPC Annual Report additions: accounting page and list of CPC projects since 2015.

7: 33 PM – After taking a roll call for a quorum (eight members present), Chair Dennis Reip called the meeting to order and reminded members of the specifications of the Executive Order of March 12, 2020.

1. Thanks to Keith Lyons who has been serving CPC as FinCom representative. Keith has resigned from FinCom and therefore is no longer a CPC member. **Action:** Dennis will ask FinCom Chair Gary Kushner to ask the Select Board to appoint a new FinCom representative to the CPC.

2. Review and Approval of Minutes of February 4, 2021: **Motion:** Rita moved to accept the minutes of February 4, 2021 as written. Robin seconded the motion. **VOTED:** Unanimous, 8-0.

3. Discussion of the Status of CPC Articles: The ATM, May 10, is apt to be an indoor-outdoor hybrid meeting. Dennis reported that FinCom had a split vote on recommending the approval of

funds for the Conservation Trust Fund project, so it will not be on the consent agenda. At ATM, Dennis will present the article for the Conservation Trust. Hilary will present the Liberty Fields projects. She reported that there have been no further changes on the three Liberty Fields articles; Maria reported that the BSB has approved all three RecCom articles unanimously.

4. Correspondence: In his email dated 2-14-21, Dennis outlined the progress on each CPC article going to ATM. Dennis recommended making additions to the CPC Annual Report, the ATM articles, the CPC website, and the CPC presentation at ATM. The additions include a list of all projects CPA funds have supported since the Boxborough CPC began supporting projects for FY 2015. Another addition would be an updated summary of CPC funds and appropriation since FY 2015. **Motion:** Dennis moved that the CPC accept those recommendations. Rita seconded the motion. **Discussion:** Rita observed that some projects had been delayed or deferred and that some are very obvious improvements in town. Robin requested clarification about the appropriation numbers; Dennis explained that the figure for each year is not for what was granted, but for what was expended, taking into account the return of unspent funds. Rita asked if the “years” noted on the chart of projects should clarify the difference between the year of an ATM vote and the fiscal year that follows. Dennis explained that the chart showing only the ATM year has already been submitted, so a change would have to come in the future. Alan felt that showing the ATM year was sufficient. **VOTED:** 8-0, Unanimous.

5. Discussion of Future Meetings and Topics: Members arrived at a consensus that the CPC would not meet in April or May unless Dennis alerted Members that a meeting was necessary. The next CPC **meeting topics** will include a recap of the May 10 ATM decisions, the election of officers, and the formation of the “new” CPC for FY 2022, beginning July 1. Rita’s at-large term ends June 30; it is the BSB’s responsibility to fill that position. John’s term as the Agricultural Commission’s representative is also expiring; AgCom is responsible for nominating to the BSB the AgCom representative. FinCom is responsible for nominating to the BSB their representative to the CPC. **Motion:** Dennis moved to skip meetings on April 1 and May 6, unless he finds the CPC must address a pressing issue, and the CPC will meet next on June 3. Hugh seconded the motion. **VOTED:** 8-0, Unanimous.

NEXT MEETING: THURSDAY, June 3, 2021, 7:30 PM. REMOTE PUBLIC MEETING.

Motion: There being no further business, Rita moved to adjourn the meeting. Robin seconded the motion. **VOTED:** Unanimous, 8-0.

8:06 PM – Dennis adjourned the meeting

Respectfully Submitted,

Hugh Fortmiller, Clerk