



SARGENT MEMORIAL LIBRARY

427 Mass Ave, Boxborough, Massachusetts 01719

Phone: (978) 263-4680 • Fax: (978) 263-1275

boxlib.org/

**TOWN OF BOXBOROUGH NOTICE OF
PUBLIC MEETING**

BOARD/COMMITTEE: Sargent Memorial Library Trustees

DATE: May 17, 2023

TIME: 7:00 PM

Note: this meeting will be held as a video conference. Anyone interested in attending should follow the link below:

Topic: Sargent Memorial Library Board of Trustees Meeting

Time: 7:00 pm, May 17, 2023

Join Zoom Meeting

<https://us06web.zoom.us/j/4930527935>

Meeting ID: 493 052 7935

TOPICS EXPECTED TO BE DISCUSSED (AGENDA):

- 1) General Business
 - a) Call to Order and Introductions
 - b) Attendance/Quorum
 - c) Annual Board reorganization
 - i) Nominations and election: Chair – Vote
 - ii) Nominations and election: Treasurer – Vote
 - iii) Nominations and election: Secretary – Vote
 - iv) Nominations and election: Other Positions – Possible Vote
 - d) Approve Prior Minutes
- 2) Director's Report
 - a) Budget and Expenses Report
 - b) Annual Town Meeting Summary
 - c) Staffing Updates



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- d) Building Issues and Updates
- e) Other Issues
- 3) Discussion: Director's performance review
- 4) Discussion and vote: BCTrust 25th Anniversary Celebration alcohol permit application
- 5) Confirm date and location of next few meetings
- 6) Adjourn Public Meeting

Next Meetings: Third Wed of the Month: June 21, July 19 2023, August TBD