

**TOWN OF BOXBOROUGH
NOTICE OF PUBLIC MEETING**



Board	Personnel Board
Meeting Date	Friday, March 18th
Time	9:00 AM
Place	Town Hall 29 Middle Road, Boxborough Morse-Hilberg Room

AGENDA

1. Vote the minutes of the prior meeting of March 11, 2022
2. Consider specific language for revising the Personnel Plan on the following topics:
 - a. Sick Time
 - b. Salary Step Adjustments – Section 7
 - c. Language on Reclassification
3. Outstanding job descriptions: Call FF or EMT and Per Diem Deputy
4. Town Administrator or Assistant Town Administrator update/report
5. Public Meeting with Select Board on March 21st
6. FinCom update/report
7. Public Participation (on topics not otherwise indicated on the agenda).
8. Any other business?
9. Additional dates for meetings
10. Adjourn