

SARGENT MEMORIAL LIBRARY

427 Mass Ave, Boxborough, Massachusetts 01719

Phone: (978) 263-4680 • Fax: (978) 263-1275

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**TOWN OF BOXBOROUGH NOTICE OF
PUBLIC MEETING**

REVISED 2/14/2022

BOARD/COMMITTEE: Sargent Memorial Library Trustees

DATE: Wednesday, February 16, 2022

TIME: 7:00 PM

Note: this meeting will be held as a video conference. Anyone interested in attending should follow the link below:

Topic: Sargent Memorial Library Board of Trustees Meeting

Time: 7:00 pm, February 16, 2022

Join Zoom Meeting

<https://us06web.zoom.us/j/4930527935>

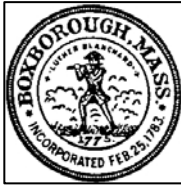
Meeting ID: 493 052 7935

TOPICS EXPECTED TO BE DISCUSSED (AGENDA):

- 1) General Business
 - a) Call to order
 - b) Attendance/Quorum
 - c) Approve Prior Minutes
- 2) **Executive Session - Vote to adjourn to Executive Session via a breakout room:**
 - a) To conduct strategy sessions in preparation for contract negotiations with nonunion personnel; per MGL C30A §21 (a) subsection 3.
 - b) To review and approve the executive session meeting minutes from 2/16/2022 held to conduct strategy sessions in preparation for contract negotiations with Library Director, and to determine whether to make them public.

We will be reconvening in Open Session after completion of the Executive Session.

- 3) Re-vote 2023 budget with salary for Library Director.



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- 4) Director's Report
 - a) Building issues and updates
 - b) Budget Update
 - c) Staff updates
- 5) New/Continuing Business
 - a) Feb Special Town Meeting HVAC Software Warrant Article
 - i) Approved by Fin Comm
 - ii) Mary will make motion, Peishan will do short presentation
 - b) 2023 Budget – any warrant articles?
 - c) Town COVID updates
 - d) Patio project/furniture
 - e) Strategic Planning – update and next steps
- 6) Confirm date and location of next few meetings
- 7) Adjourn Public Meeting

Next Meetings: Third Wed of the Month: Mar 16th, Apr 20th, May 18th