



**OFFICE OF THE SELECT BOARD**  
29 Middle Rd.  
Boxborough, MA 01719  
(978) 264-1700 • Fax: (978) 264-3127  
[www.boxborough-ma.gov](http://www.boxborough-ma.gov)

Diana Lipari, Chair • Leslie Fox, Clerk • Wesley Fowlks • John Markiewicz

**Amended 2/13/23**

**SELECT BOARD MEETING**  
**6:00 PM**  
**&**  
**Public Hearing Notice**  
**6:10 PM**  
**Monday, February 13, 2023**  
**Conducted via a ZOOM Event**  
*(See Page Two for ZOOM Link)*

For packet material and/or late submissions visit:

<https://www.boxborough-ma.gov/DocumentCenter/View/3015/dropbox>

- **Call the Meeting to Order Noting the Date/Time & Presence of the Quorum**
- **Announcements**
- **Public Hearing Notice – 6:10 PM**
  - Call Public Hearing Notice to Order Noting the date/ time and Presence of the Quorum
  - **Action: Vote to Opt-Out of Vote By Mail for the Local Election (May 16, 2023)**
- 2. **Approval of Minutes**
  - Regular Session Minutes: 12/28/22; 1/9/23; & 1/23/23
- 3. **Community Concerns**
- 4. **New Business:**
  - a. Introduction of New Employees
    - Zachary Stillman (Police Dispatch)
    - Melissa Pelletier (Fire/DPW Admin)
  - b. Appointments
    - Personnel Board (E. Hickey)
  - c. Resignations
    - Boxborough Personnel Board (B. Litant)
  - d. Letter of Commendation
    - Officer Schaeffer
  - e. Action: Student Awareness of Fire Education (S.A.F.E.) Grant & Senior SAFE Grants
  - f. Discussion: Personnel Administration Plan Changes & Recommendations
  - g. Presentation: Green Community Designation/Sustainability Committee
  - h. Presentation: Recreation Commission 5K Road Race
  - i. Discussion: Petition to Town for Road Acceptance
  - j. Presentation: Auditor's Report for FY22 Town Financial Audit
  - k. Presentation: Finance Report FY23 for 2<sup>nd</sup> Quarter
  - l. Action: Vote to Authorize Town Administrator to Negotiate Waterline Extension IMA
  - m. Action: Reopen Annual Town Meeting Warrant
  - n. Discussion: Additional Warrant Articles
  - o. Action: Close Annual Town Meeting Warrant
  - p. Review: ATM Draft Warrant
- 5. **Board and Administrator Comments & Reports**

## 6. Adjourn

### ZOOM LINK

Topic: Boxborough Select Board meeting of Feb 13, 6 pm, 2023  
Time: Feb 13, 2023 06:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/87238207054?pwd=TW5lT2l4aWJWa0lwdFITTdCxdWRMZz09>

Meeting ID: 872 3820 7054

Passcode: 874843

One tap mobile

+13092053325,,87238207054# US

+13126266799,,87238207054# US (Chicago)

Dial by your location

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 646 931 3860 US

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 305 224 1968 US

+1 346 248 7799 US (Houston)

+1 360 209 5623 US

+1 386 347 5053 US

+1 507 473 4847 US

+1 564 217 2000 US

+1 669 444 9171 US

+1 669 900 6833 US (San Jose)

+1 689 278 1000 US

+1 719 359 4580 US

+1 253 205 0468 US

+1 253 215 8782 US (Tacoma)

Meeting ID: 872 3820 7054

Find your local number: <https://us02web.zoom.us/j/87238207054>